

# Sir Wilfrid Laurier Elementary School

## Minutes of Parent Advisory Council Meeting

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**Date:** Tuesday, October 20, 2015  
**Venue:** School Library  
**Present:** Risha Golby, Principal  
 Paola Baca (Acting Chair), Lisa Juan (Secretary), Clement Law, Sherry Ng, Anita Chui, Janet Fraser, Ray Lam, Karen Lam, Christina Suh, Karen Lidhar, Aly Woodward

**Call to order:** Meeting was called to order at 7:05pm.

**Approval of Minutes and Meeting Agenda:**

MOVED by Clement Law and SECONDED by Anita Chui. Minutes and agenda adopted.

**Principal's Report by Risha Golby:**

**Treasurer's Report by Sherry Ng/ Clement Law:**

***Draft Budget 2015-16***

	Actual <b>2014-15</b>	Draft Budget <b>2015-16</b>	Actuals as of Oct. 18, 2015 <b>2015-16</b>
<b>Income</b>			
PAC Account carried forward	\$2,703.09	\$3,590.25	\$3,590.25
Gaming Account carried forward	\$11.28	\$2,147.23	\$2,147.23
Fundraising Account carried forward	\$8.58	\$111.73	\$111.73
Direct Appeal	\$0.00	\$10,000.00	--
Hot Lunch Net Revenue	\$12,894.27	\$10,000.00	\$7,760.45
Gaming (\$20/student)	\$5,460.00	\$6,000.00	\$6,060.00
Interest	\$173.59	\$0.00	\$7.72
Fundraising	\$7,287.47	\$4,000.00	\$3,445.73
PST Refund	\$0.00	\$4,494.29	\$4,494.29
<b>Total</b>	<b>\$28,538.28</b>	<b>\$40,343.50</b>	<b>\$27,617.40</b>

**Expenditures**

PAC Admin: Babysitting	\$120.00	\$140.00	\$140.00
PAC Admin: DPAC Membership	\$0.00	\$75.00	\$0.00
PAC Admin: Munch A Lunch Service Fee	\$672.00	\$350.00	\$0.00
PAC Admin: Office Supplies	\$0.00	\$100.00	\$0.00
Parent Directory	\$0.00	\$100.00	\$0.00
Family/Community Events	\$350.93	\$350.00	\$0.00
Staff Appreciation	\$393.60	\$500.00	\$0.00
Churchill Scholarship	\$400.00	\$400.00	\$0.00

Classroom Funding (\$300/staff)	\$4,845.00	\$5,000.00	\$0.00
Extracurricular Activities (Earthbite)	\$2,600.00	\$5,000.00	\$0.00
Parent Outreach (Saleema Noon), Social			
Emotional learning	\$933.86	\$900.00	\$892.50
Technology Maintenance	\$500.00	\$1,000.00	\$0.00
Teacher/School Requests	\$1,215.88	\$2,000.00	\$0.00
Author Visits	\$662.50	\$500.00	\$0.00
Playground Loan Repayment (Churchill School)	\$5,000.00	--	\$0.00
Playground Sign	\$0.00	--	\$0.00
Playground Maintenance	\$0.00	--	\$0.00
New Tech Purchase	\$0.00	\$15,000.00	\$0.00
<b>Total</b>	<b>\$17,693.77</b>	<b>\$31,415.00</b>	<b>\$922.98</b>
<b>Net</b>	<b>\$10,844.51</b>	<b>\$8,928.50</b>	<b>\$26,694.42</b>

Parent outreach for 2015-2016 – Saleema Noon and Social Emotional

Account Balances as of October 18, 2015	Accounting	BMO
General	\$19,051.99	\$13,843.15
Gaming	\$7,316.62	\$7,316.62
Fundraising	\$111.73	\$111.73

- **Approval of Using \$7,000 Gaming Money toward Earthbite.**

MOVED by Clement Law and SECOND by Karen Lam.

- **Approval of Draft Budget of Classroom funding \$5,000, Earthbite funding \$7,000, Tech maintenance \$1000, Author Visit \$500.**

MOVED by Janet Fraser and SECOND by Clement Law. All parent attendees were in favour.

- **Approval of Teacher/School Requests \$2000.**

MOVED by Sherry Ng and SECOND by Anita Chui

### **Buddy Bench by Risha Golby**

- What is Buddy Bench? The buddy bench is a simple idea to eliminate loneliness and foster friendship on the playground. The idea is great for social emotional learning. <http://buddybench.org>

- Would like to introduce the Buddy Bench to Laurier school, also combine Adam’s Apple concept (similar concept as Buddy Bench – providing apples each day at a safe location to encourage personal interaction, care, and access to online support tools that promote healthy lifestyle, decision making, and crisis intervention tools.) <http://adamsapples.ca>

- Bench will cost about \$ 500, and installation will be around \$300. Will be installed at playground.

### **Healthy Fundraising**

- Vancouver Coastal Healthy department will make a visit at school for regular checking and also check if PAC fundraising follows the health guideline. PAC has made a decision the end of last school year for no snack sale for hot lunch.

- PAC suggests that CFL or other school groups can do snack sale with healthy snack at special events as part of their fund raising.

### **Hot Lunch Update by Karen Lidhar & Anita Chui**

- There are still hot lunch fee over due problems. Have to chase with physical letters.
- No snack sale as per last year's decision, only chocolate milk, and juice box sale.

### **Direct Appeal for 2015-2016**

- Direct appeal target \$50 per family.
- This year's direct appeal will be focusing on purchasing ipad cart which includes 1 x ipad cart, 1 x projector, 1 x apple TV, 20 x ipads and ipad covers. Cost for one ipad cart is approx. \$9000. For additional 10 ipads will cost \$3000.
- Direct appeal should be done in November in order to receive tax receipt.

### **Laurier Constitution by Clement Law**

- A draft of constitution prepared by Clement has been circulated during the meeting for review and comments.
- The draft will also be available on school website and be posted on parent information board. Everyone is welcome to review and give feedback before it's been finalized.

### **Other Business**

#### **Saleema Noon Events**

- There are lots of great feedback from parents and students for Saleema Noon's presentation. There are suggestions that the presentation may can happen every other year.
- Ming Li who organizes RBC fundraising every year would like to use the future RBC funds to fund more Saleema's workshops such as igirls and iboys.

#### **Thank you letters from Churchill Scholarship recipients**

Two "Thank You" letters from last year's Churchill scholarship recipients – Grace Nie and Vanessa Chan have been read to all attendees during the meeting.

#### **Parent Education Night**

There will be a parent education night on Thursday, November 26, 2015 at David Thompson Secondary School featuring Ocena van Samang on Mental Health in Children and Youth.

#### **Adjournment:**

Meeting adjournment at 9:10pm.

MOVED by Anita Chui and SECONDED by Lisa Juan

Next meeting will be on Tuesday November 17, 2015 at 7 pm