

Sir Wilfrid Laurier Elementary School

Minutes of Parent Advisory Council Meeting

Date: Tuesday, November 17, 2015

Venue: School Library

Present: Paola Baca (Acting Chair), Lisa Juan (Secretary), Clement Law, Sherry Ng, Anita Chui, Mandy So, Janet Fraser, Karen Lidhar, Aly Woodward

Teacher Rep: Ms. Jennifer Altman (Teacher – Librarian)

Guest Speaker: Anntuaneth Figueroa (Marpole Oakridge Community centre)

Call to order: Meeting was called to order at 7:05pm.

Approval of Minutes and Meeting Agenda:

MOVED by Anita Chui and SECONDED by Aly Woodward. Minutes and agenda adopted.

Marpole Oakridge Community Centre Presentation by youth worker Anntuaneth Figueroa:

- Marpole Oakridge community Centre offers varieties of programs for children and youth.
- Leisure access program for low-income family with 50% off of some activities. Low-income families are welcome to contact the centre to apply.
- Youth room users are 13-18 years old. The Youth room program will be targeted to bring in more Pre-teen user (11-13 years old). This program will be run by high school students.
- Junior Youth Council
- Calendar comes out every month.
- Many committees for volunteers to join.
- Movie night – last Friday of each month.
- Centre offers many out trips. Ex. Professional day out trip, Bright night out trip in Decemberetc.
- Camps – 4 days Christmas camp, Spring break camp, Summer Camp.

Teacher Report by Jennifer Altman (Teacher Librarian)

- Proposed Author Visit
 - Jack & Holman Wang. They use needle felt characters to illustrate stories, and one key word for each page, total of 12 words to tell the story. Their books are good for age 0-12.
 - Books by Jack & Holman Wang. – Star Wars Epic Yarns. Cozy Classics – Pride and Prejudice, Jane Eyre, Emma, Oliver Twistetc.
 - Presentation duration – an hour
 - Fee: \$200 per presentation. \$700 for 4 presentations will cover whole school.
- Proposed Eagle Crest Books purchasing
 - Primary teachers would like to replace primary reading books for home reading programs.
 - Books set B from Eagle Crest Books program at \$325 for 50 books are chosen by teachers if PAC would like to fund.

Treasurer's Report by Sherry Ng/ Clement Law:

Draft Budget 2015-16

	Actual 2014-15	Draft Budget 2015-16	Actuals as of Nov. 14, 2015 2015-16
Income			
PAC Account carried forward	\$2,703.09	\$3,590.25	\$3,590.25
Gaming Account carried forward	\$11.28	\$2,147.23	\$2,147.23
Fundraising Account carried forward	\$8.58	\$111.63	\$111.63
Direct Appeal	\$0.00	\$10,000.00	--
Hot Lunch Net Revenue	\$12,894.27	\$10,000.00	\$5,929.70
Gaming (\$20/student)	\$5,460.00	\$6,000.00	\$6,060.00
Interest	\$173.59	\$0.00	\$26.39
Fundraising	\$7,287.47	\$4,000.00	\$3,440.00
PST Refund	\$0.00	\$4,494.29	\$4,494.29
Total	\$28,538.28	\$40,343.50	\$25,799.49

Expenditures			
PAC Admin: Babysitting	\$120.00	\$140.00	\$50.48
PAC Admin: DPAC Membership	\$0.00	\$75.00	\$0.00
PAC Admin: Munch A Lunch Service Fee	\$672.00	\$350.00	\$0.00
PAC Admin: Office Supplies	\$0.00	\$100.00	\$50.29
Parent Directory	\$0.00	\$100.00	\$0.00
Family/Community Events	\$350.93	\$350.00	\$36.68
Staff Appreciation	\$393.60	\$500.00	\$10.00
Churchill Scholarship	\$400.00	\$400.00	\$0.00
Classroom Funding (\$300/staff)	\$4,845.00	\$5,000.00	\$0.00
Extracurricular Activities (Earthbite)	\$2,600.00	\$5,000.00	\$0.00
Parent Outreach (Saleema Noon), Social Emotional learning	\$933.86	\$900.00	\$892.50
Technology Maintenance	\$500.00	\$1,000.00	\$0.00
Teacher/School Requests	\$1,215.88	\$2,000.00	\$0.00
Author Visits	\$662.50	\$500.00	\$0.00
Playground Loan Repayment (Churchill School)	\$5,000.00	--	\$0.00
Playground Sign	\$0.00	--	\$0.00
Playground Maintenance	\$0.00	--	\$0.00
New Tech Purchase	\$0.00	\$15,000.00	\$0.00
Total	\$17,693.77	\$31,415.00	\$1,039.95
Net	\$10,844.51	\$8,928.50	\$24,759.54

Parent outreach for 2015-2016 – Saleema Noon and Social Emotional

Account Balances as of October 18, 2015	Accounting	BMO
General	\$17,397.97	\$18,528.29
Gaming	\$7,321.99	\$7,321.99

Fundraising	\$111.73	\$111.83
-------------	----------	----------

- **Approval of Classroom funding \$5,130**

MOVED by Anita Chui and SECOND by Karen Lidhar. All parent attendees were in favour.

- RBC fundraising money raised by Ming Li will be used toward Earthbite program, new technology, future workshops.

Hot Lunch Update by Karen Lidhar & Anita Chui

- All outstanding hot lunch money has been collected.
- Hot lunch for Jan session will be open next week.
- On-line school directory will be introduced.

Purdy's chocolate fundraiser (Laurier Annex) by Clement Law

- Annex is doing Purdy's fundraising but short on orders, and would like to see if our school will be interested in participating.
- Letter and form to go out on Friday Nov. 20. On-line order also available.

Laurier Constitution by Clement Law

- Comments from Janet Fraser
 - Annual budget draft be present at PAC meeting in May and approved by October for next financial year.
 - Remove "SPC" sections since it's no longer valid.
 - \$6,000 fundraising money carry forward is bit high. Suggest adjusting to \$3,000. Fundraising money shall be spent in same year.
- Final draft will be discussed in January.

Family Fall Photos (Fall 2016) by Anita Chui

- Mountain West Studios offers 4 hours session per night that will fit 15 families. 2 nights will be required.
- \$20 per sitting. This amount will be collected and kept by PAC. Mountain West Studio does not collect any money for the sitting fees.
- Each family will be offered a complimentary 8 x10 from their favorite pose.
- Family photos to be booked by the end of October latest to have delivery of package on December 2nd.

Direct Appeal for 2015-2016

- Direct appeal letter to go out on Nov. 18, 2015

Other Business

- Thank you card from Laurier Annex for invitation of attending Saleema Noon's workshops.
- Many thanks to parent volunteers for Project Chef and pocket market.
- Thank you card and Tim-Hortons gift card have been given to Edward (school maintenance) for his contribution to our school.

Adjournment:

Meeting adjournment at 8:30pm.

MOVED by Anita Chui and SECONDED by Lisa Juan

Next meeting will be on Tuesday January 19, 2016 at 7 pm