

Sir Wilfrid Laurier Elementary School

Minutes of Parent Advisory Council Meeting

Date: Tuesday, January 19, 2016

Venue: School Library

Present: Risha Golby, Principal

Paola Baca (Acting Chair), Lisa Juan (Secretary), Clement Law (Treasurer), Sherry Ng, Anita Chui, Janet Fraser, Ray Lam, Karen Lam, Wu-Shan Chen, Dan-Jie Zou, Aly Woodward

Call to order: Meeting was called to order at 7:05pm.

Approval of Minutes and Meeting Agenda:

MOVED by Clement Law and SECONDED by Lisa Juan. Minutes and agenda adopted.

Principal's Report by Risha Golby:

Friends For Life: Division 4 and 5 are participating in the Friends Program. The Program is being facilitated by our Area Counsellor, Indira Dhari. This program helps students find positive ways to deal with anxiety, and/or helps a student support a friend who is feeling anxious.

Laurie Eagles SOAR: All 12 Divisions are working towards developing a school wide social responsibility mantra. The students have voted and chosen to adopt an Eagle as the new Laurier Mascot. We will use the acronym **Laurie Eagles SOAR** to frame our social responsibility language. Currently each division is submitting suggestions for what each letter will stand for. The staff will vote on the student generated ideas and develop a school wide social responsibility curriculum under each of the headings. (for example S- safety O- open Mind etc.)

Adam's Apples: Laurier has partnered with an organization called Adam's Apples - which promotes "Taking Two." The concept is that if you have something on your mind, or just want to chat with a friend that you both grab two apples and fit a quiet place to have a chat and take two minutes to say what is on your mind. The apples are donated to our school every two weeks.

The Transformative Curriculum Update: Two Laurier teachers and myself attended a training session delivered by the Ministry around the topic of the new curriculum. These teachers will act as facilitator and help plan our two curriculum implementation days coming up in March and April of this year.

Thank You! A big Laurier thank you to the PAC for the fundraising for our new iPad Cart. The iPads have been ordered and should be in available after the spring break.

iPad Inquiry

Treasurer's Report by Sherry Ng/ Clement Law:

Draft Budget 2015-16

| | Actual | Draft Budget | Actuals as of | |
|---|--------------------|--------------------|--------------------|--|
| | 2014-15 | 2015-16 | Jan. 18, | |
| Income | | | 2016 | |
| | | | 2015-16 | |
| PAC Account carried forward | \$2,703.09 | \$3,590.25 | \$4,242.57 | Actual adj to reflect amount on statement |
| Gaming Account carried forward | \$11.28 | \$2,147.23 | \$2,147.23 | |
| Fundraising Account carried forward | \$8.58 | \$111.63 | \$111.73 | |
| Direct Appeal | \$0.00 | \$10,000.00 | \$4,850.00 | |
| Hot Lunch Net Revenue | \$12,894.27 | \$10,000.00 | \$11,391.51 | May need to modify budget amount at end of T1 |
| Gaming (\$20/student) | \$5,460.00 | \$6,000.00 | \$6,060.00 | |
| Interest | \$173.59 | \$0.00 | \$72.24 | |
| Fundraising | \$7,287.47 | \$4,000.00 | \$4,025.52 | Watch 2x500 from RBC |
| PST Refund | \$0.00 | \$4,494.29 | \$4,494.29 | |
| Total | \$28,538.28 | \$40,343.40 | \$37,394.99 | |
| Expenditures | | | | |
| PAC Admin: Babysitting | \$120.00 | \$140.00 | \$70.48 | |
| PAC Admin: DPAC Membership | \$0.00 | \$75.00 | \$0.00 | |
| PAC Admin: Munch A Lunch Service Fee | \$672.00 | \$350.00 | \$0.00 | |
| PAC Admin: Office Supplies | \$0.00 | \$100.00 | \$50.29 | |
| Parent Directory | \$0.00 | \$100.00 | \$112.00 | |
| Family/Community Events, Games Night | \$350.93 | \$350.00 | \$36.68 | |
| Staff Appreciation | \$393.60 | \$500.00 | \$10.00 | |
| Churchill Scholarship | \$400.00 | \$400.00 | \$0.00 | |
| Classroom Funding (\$300/staff) | \$4,845.00 | \$5,130.00 | \$5,130.00 | PAC approved increase |
| Extracurricular Activities (Earthbite) | \$2,600.00 | \$5,000.00 | \$7,000.00 | PAC approved increase (using gaming money) |
| Parent Outreach (Saleema Noon), Social Emotional learning | \$933.86 | \$900.00 | \$892.50 | |
| Technology Maintenance | \$500.00 | \$1,000.00 | \$0.00 | |
| Teacher/School Requests | \$1,215.88 | \$2,000.00 | \$0.00 | \$200 decr to fund extra \$200 incr in Author visits |
| Author Visits | \$662.50 | \$500.00 | \$700.00 | |
| Playground Loan Repayment (Churchill School) | \$5,000.00 | -- | \$0.00 | |
| Playground Sign | \$0.00 | -- | \$0.00 | |
| Playground Maintenance | \$0.00 | -- | \$0.00 | |
| New Tech Purchase | \$0.00 | \$15,000.00 | \$0.00 | |
| Total | \$17,693.77 | \$33,545.00 | \$14,001.95 | |
| Net | \$10,844.51 | \$6,798.40 | \$23,393.04 | Notes on diff. btwn our accounting and BMO statement balances: 1) Last year's debit of \$182.40 & \$76.25 shows up on this year's |

statement

2) Cheques issued but not cashed
(\$112, \$483, \$465.61 = \$1060.61)

| Account Balances as of January 18, 2016 | Accounting | BMO |
|---|-------------|-------------|
| General (-431) | \$18,088.51 | \$23,740.47 |
| Gaming (-423) | \$332.50 | \$332.50 |
| Fundraising (-415) | \$112.03 | \$112.03 |

- **Approval of Revision to Tech Purchase Budget from \$15,000 to \$10,000**

MOVED by Ray Lam and SECOND by Sherry Ng.

- Update on Direct Appeal

Thank you to Laurier Community for this year's direct appeal donation. This year we raised approx. \$4,850.

Thank you Ming Li and her mother for RBC volunteer donations.

Laurier Constitution by Clement Law

- Any reference to School Planning Consul (SPC) has been deleted from draft.
- The carrying over fund amount has been revised to \$3,000
- New revised draft will be posted to PAC website for final review. Final draft will be approved on Feb meeting.

2016 Staff Appreciation & Sports Day by Paola Baca & all

- Planning a date for Staff Appreciation lunch – Risha recommended 2nd week of May prefer Thursday. Risha to confirm the date. Parent volunteers will attend classroom supervisions during the lunch.
- Food cater ideas welcome.
- Sports day will be held on May 19.
 - PAC will sell mini pizza, donut, freezy.
 - Need to know teacher contact and time schedule.
 - Volunteers needed. Parent volunteers per division.
 - Need sport's day organizer.

Hot Lunch Update by Anita Chui

- No outstand payment for this session.
- Hot lunch volunteers needed as per the notice email sent to parents. (A parent has responded to the email and volunteered by the time of this meeting)

2016 Community Events- Brainstorm

- Movie night, Year End Pot-luck in June.
- Friendship Pot-luck @ Valentine's day

- Ideas are welcome
- Family board game night, story night
- Will discuss more in next meeting

Searching for a 2016 Co-Chair & 2017 Chair by Paola Baca

- Looking for Co-chair for 2016 to assist Paola, and new PAC Chair for next school year
- Recruit new PAC executive members at PAC general meeting on May 17.

Walk School Bus Ideas by Paola Baca & Janet Fraser

- Parents led walk to school groups. Ideal is to pick up kids on the way to school in the morning and support walk to school idea.
- Continue to investigate the idea and discuss more in next meeting.

Other Business

- A suggestion from parents to put extra garbage and recycle bins to other entrances.

Adjournment:

Meeting adjournment at 8:30 pm.

MOVED by Clement Law and SECONDED by Lisa Juan

Next meeting will be on Tuesday February 16, 2016 at 7 pm