

Sir Wilfrid Laurier Elementary School

Minutes of Parent Advisory Council Meeting

Date: Tuesday, April 19, 2016
Venue: School Gymnasium
Present: Risha Golby, Principal
Paola Baca (Acting Chair), Lisa Juan (Secretary), Clement Law (Treasurer), Joyce Law, Sherry Ng, Anita Chui, Ray Lam, Karen Lam, Cecila Chen, Akram Ghasemi, Ming Ma, Susie Li, Maggie Zhou, Karen Lidhar, Yuzuri Otobe, Kimberly Dean, Samantha Cho, Will Boyd, Karen Hamilton, Anita Parkinsun (Annex Parent), Nick Sawadssky (Annex Parent), James Wang (Annex Parent), Tenny Chui

Call to order: Meeting was called to order at 6:50pm.

Approval of Minutes and Meeting Agenda:

MOVED by Anita Chui and SECONDED by Clement Law. Minutes and agenda adopted.

Principal's Report by Risha Golby:

- New Transformative curriculum.
 - Using technology as tool for kids to explore where their passions are.
 - Please visit the new curriculum website for more information. <https://curriculum.gov.bc.ca>
- Social Emotional Learning
 - Make sure kids go through Laurier and graduate with great quality.
 - Laurier Mascot for social emotional will be Eagle.
 - Meaning of S.O.A.R will be revealed.
 - Student/parent/teacher committee will work on launch of S.O.A.R
- School supplementary fee for next school year 2016-2017 will be \$41 which includes \$25 general supply fee, \$6 student agenda/planner, and \$10 performance fee. Same amount as year 2015-2016.

Motion to Approval Year 2016 School Supply Fee

MOVED by Anita Chui and SECOND by Lisa Juan. All parent attendees in favour.

- VSB 2021 Strategic Plan – Survey due early May. Need 5 parents to provide feedback.
- Summer school program registration will start on May 2nd. Our next coffee club will talk about VSB summer school program. Please join us.
- Bike school week coming up in May – Prizes will be provided for kids who walk or bike to school every day to draw. Best bike route to school will be advised. School will promote the idea and share with successful bike route.

- Welcome Annex family to Laurier – Laurier Annex will be closed due to low enrollment for next school year. Laurier main school welcomes all families and students from Annex. Lots of activities will be held between now and June to ensure smooth transition to main school.

Treasurer’s Report by Sherry Ng/ Clement Law:

Draft Budget 2015-16

	Actual	Budget	Actuals as of	
	2014-15	2015-16	March. 31,	
Income			2016	
PAC Account carried forward	\$2,703.09	\$3,590.25	\$4,242.57	Actual adj to reflect amount on statement
Gaming Account carried forward	\$11.28	\$2,147.23	\$2,147.23	
Fundraising Account carried forward	\$8.58	\$111.63	\$111.63	
Direct Appeal	\$0.00	\$10,000.00	\$4,850.00	
Hot Lunch Net Revenue	\$12,894.27	\$10,000.00	\$7,656.47	May need to modify budget amount at of T1
Gaming (\$20/student)	\$5,460.00	\$6,000.00	\$6,684.00	
Interest	\$173.59	\$0.00	\$732.39	
Fundraising	\$7,287.47	\$4,000.00	\$5,025.52	2x500 from RBC(rec’d chq from Laurier elementary on Feb,26)
PST Refund	\$0.00	\$4,494.29	\$4,494.29	
Total	\$28,538.28	\$40,343.40	\$35,944.1	
Expenditures				
PAC Admin: Babysitting	\$120.00	\$140.00	\$110.48	
PAC Admin: DPAC Membership	\$0.00	\$75.00	\$0.00	
PAC Admin: Munch A Lunch Service Fee	\$672.00	\$350.00	\$0.00	
PAC Admin: Office Supplies	\$0.00	\$100.00	\$50.29	
Parent Directory	\$0.00	\$100.00	\$112.00	
Family/Community Events, Games Night	\$350.93	\$350.00	\$36.68	
Staff Appreciation	\$393.60	\$500.00	\$10.00	
Churchill Scholarship	\$400.00	\$400.00	\$0.00	
Classroom Funding (\$300/staff)	\$4,845.00	\$5,130.00	\$5,130.00	PAC approved increase
Extracurricular Activities (Earthbite)	\$2,600.00	\$7,000.00	\$7,000.00	PAC approved increase (using gaming money)
Parent Outreach (Saleema Noon), Social Emotional learning**	\$933.86	\$900.00	\$892.50	
Technology Maintenance	\$500.00	\$1,000.00	\$0.00	
Teacher/School Requests	\$1,215.88	\$2,000.00	\$0.00	\$200 decr to fund extra \$200 incr in Author visits
Author Visits	\$662.50	\$500.00	\$700.00	
Playground Loan Repayment (Churchill School)	\$5,000.00	--	\$0.00	
Playground Sign	\$0.00	--	\$0.00	
Playground Maintenance	\$0.00	--	\$0.00	
New Tech Purchase	\$0.00	\$10,000.00	\$5,000.00	PAC approved budget(issued chq \$5000 on Feb 29)
Total	\$17,693.77	\$28,545.00	\$19,041.95	

Net	\$10,844.51	\$11,798.40	\$16,902.15
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Notes on diff. btwn our accounting and BMO statement balances:
 1) Last year's debit of \$182.40 & \$76.25 shows up on this year's statement
 2) Cheques issued but not cashed (\$120, \$20, \$45 = \$185)

Account Balances as of January 18, 2016	Accounting	BMO
General (-431)	\$15,939.44	\$15,865.79
Gaming (-423)	\$957.47	\$957.47
Fundraising (-415)	\$112.33	\$112.13

Laurier Constitution by Clement Law

- The new constitution has been passed at our last PAC meeting
- The final copy of constitution will be posted to PAC website.

2016 Staff Appreciation & Sports Day by Paola Baca & all

- Planning a date for Staff Appreciation lunch will be held on May 12 (Confirmed by Risha). Parent volunteers will attend classroom supervisions during the lunch.
- Food cater ideas welcome.
- Sports day will be held on May 19.
 - PAC will sell mini pizza, donut, freezy.
 - Volunteers needed. Parent volunteers per division.

Hot Lunch Update by Anita Chui

- Looking into offering hot lunch 5 days a week.
- Our hot lunch order will allow pick and choose the dates. (Some schools do order whole month or none)
- More health options
- Change lunch routine if possible – play first and eat lunch. Risha will bring up the idea of switching lunch routine at next staff meeting.
- Looking for hot lunch volunteers for May and June.
- Will have grade 6,7 students help out at hot lunch as well.
- Will try to mix vendors even for future five day hot lunch. Prefer to have multiple suppliers than sole.

2016 Staff Appreciation & Sports Day by Paola Baca & all

- Planning a date for Staff Appreciation lunch will be held on May 12 (Confirmed by Risha). Parent volunteers (3-4 parents as per last year) will attend classroom supervisions during the lunch.
- Food cater ideas welcome.

- Sports day will be held on May 19.
 - PAC will sell mini pizza, donut, freezy.
 - Need to know teacher contact and time schedule.
 - Volunteers needed. Parent volunteers per division.
 - Need sport's day organizer.

Parent Ideas for Future Events – Paola Baca

- SOLOS presentation regarding online safety can be held in alternate year.
- Workshop ideas are welcome. Please email us your idea.

Other Business

- VSB Budget is out. Please check on the VSB website for more information.

Adjournment:

Meeting adjournment at 7:50 pm.

MOVED by Clement Law and SECONDED by Lisa Juan

Next meeting will be on Tuesday June 7, 2016 at 7 pm