

AGENDA

Laurier Elementary School PAC Meeting



October 21, 2020 – 6:30pm

([Zoom link](#) email laurier.pac@gmail.com for passcode)

<p>1. Welcome, Land Acknowledgement and Introductions</p> <p>“I would like to acknowledge that we are gathered on the traditional, ancestral and unceded territory of the Coast Salish peoples– Sḵw̓x̓wú7mesh (Squamish), Stó:lō and Səl̓ílwətaʔ/Selilwitulh (TsleilWaututh) and xʷməθkʷəy̓əm (Musqueam) Nations.”</p>	2 mins	Anita Parkinson
2. Approval of agenda	2 mins	Bill Martin
3. Approval of last meeting’s minutes (Sep 2020)	2 mins	Bill Martin
4. Principal’s Report	10 mins	Armin Samiei
5. Treasurer’s Report	5 mins	Anita Parkinson
6. DPAC Report	5 mins	Bill Martin
<p>7. Programs and events:</p> <ul style="list-style-type: none"> ● Hot lunch refunds ● Orange T-shirt day ● Earthbites ● Staff support ● Friendship List 	15 mins	Bill Martin Anita Parkinson David Shih
<p>8. Fundraising:</p> <ul style="list-style-type: none"> ● Purdy’s ● Orange Shirts ● Direct Appeal ● Raffle 	10 mins	Bill Martin David Shih
<p>9. Other business:</p> <ul style="list-style-type: none"> ● Updates, etc. 		

*** Next meeting: Tuesday November 17, 2020 @ 6:30pm ***

Zoom link will be sent via email

Treasurers Report for October 20, 2020 PAC Meeting Sir Wilfrid Laurier Elementary PAC

Sir Wilfrid Laurier Elementary PAC		Report Date: 9/30/2020									
Budget & Monthly Financial Report for 2020-2021											
	Actual to Aug 31, 2020	Budget 2020-21	2020-2021 Actual						Actual	Variance	Remarks
	2019-20	2020-21	General	Fundraising	Online	Float	Subtotal	Gaming	2020-21		
Opening Balances	\$14,098.19	\$17,725.71	\$12,696.45	\$120.94	\$1,228.19	\$20.00	\$14,065.58	\$3,660.13	\$17,725.71	\$0.00	
Income:											
Direct Appeal	\$695.00		\$0.00				\$0.00		\$0.00	\$0.00	
Online Donation	\$2,803.77	\$1,500.00			\$0.00		\$0.00		\$0.00	-\$1,500.00	
Hot Lunch - Net Profit	\$10,426.08		\$0.00				\$0.00		\$0.00	\$0.00	
BC Gaming (\$20/student)	\$5,880.00	\$5,880.00					\$0.00		\$0.00	-\$5,880.00	
Bank Interest	\$674.38	\$400.00	\$22.04	\$0.08			\$22.12	\$2.55	\$24.67	-\$375.33	
Fundraising - Purdy's (Net Profit)	\$1,022.30	\$800.00	\$0.00				\$0.00		\$0.00	-\$800.00	
Fundraising - Movie Nights (Net Profit)	\$516.84		\$0.00				\$0.00		\$0.00	\$0.00	
Fundraising - Fresh to You (Net Profit)	\$739.00		\$0.00				\$0.00		\$0.00	\$0.00	
Fundraising - Craft Fair (Net Profit)	\$211.50		\$0.00				\$0.00		\$0.00	\$0.00	
Fundraising (Door donations, others)	\$0.00	\$500.00	\$0.00				\$0.00		\$0.00	-\$500.00	
Violin Program (Gross Rev)	\$0.00		\$0.00				\$0.00		\$0.00	\$0.00	
T-shirts (Net Profit)	\$1,055.00	\$200.00	\$305.00				\$305.00		\$305.00	\$105.00	Orange t-shirt sales
Income Sub-Total:	\$24,023.87	\$9,280.00	\$327.04	\$0.08	\$0.00	\$0.00	\$327.12	\$2.55	\$329.67	-\$8,950.33	
Expenditure:											
PAC Admin: DPAC Membership	\$0.00		\$0.00				\$0.00		\$0.00	\$0.00	
PAC Admin: Munch-A-Lunch Service Fee	\$336.00	\$336.00	\$0.00				\$0.00		\$0.00	-\$336.00	
PAC Admin: Babysitting for PAC Mtg (\$20/mtg)	\$100.00	\$140.00	\$0.00				\$0.00		\$0.00	-\$140.00	
PAC Admin: Office Supplies & Banking Costs	\$0.00	\$50.00	\$180.07				\$180.07		\$180.07	\$130.07	Purchased cheques from BMO
PAC Admin: Float (for Hot Lunch Sales)	\$0.00		\$0.00				\$0.00		\$0.00	\$0.00	
Parent Directory (Munch-A-Lunch)	\$0.00		\$0.00				\$0.00		\$0.00	\$0.00	
Churchill Scholarship (2 students x \$200ea)	\$400.00	\$400.00	\$0.00				\$0.00		\$0.00	-\$400.00	
Classroom Funding (\$300/FTE); 17.6 FTE)	\$5,280.00	\$5,580.00	\$0.00				\$0.00		\$0.00	-\$5,580.00	
Extracurricular Activities: Earthbites	\$10,000.00	\$9,000.00	\$0.00				\$0.00	\$0.00	\$0.00	-\$9,000.00	
Author Visits	\$0.00		\$0.00				\$0.00		\$0.00	\$0.00	
Staff Appreciation	\$800.00	\$800.00	\$0.00				\$0.00		\$0.00	-\$800.00	
Grade 7 Grad Class Celebration (Flat contribution)	\$636.35	\$800.00	\$0.00				\$0.00		\$0.00	-\$800.00	
Community Events	\$0.00	\$500.00	\$0.00				\$0.00		\$0.00	-\$500.00	
Community Events: Annual Movie License	\$399.00		\$0.00				\$0.00		\$0.00	\$0.00	
Parent & Student Outreach: SOLOS, Saleema Noon, etc.	\$945.00	\$500.00	\$0.00				\$0.00		\$0.00	-\$500.00	
Food safety certification	\$0.00	\$0.00	\$0.00				\$0.00		\$0.00	\$0.00	
Violin Program - Cost of Lessons/Books	\$0.00		\$0.00				\$0.00		\$0.00	\$0.00	
Teacher / School Requests	\$0.00		\$0.00				\$0.00		\$0.00	\$0.00	
New Capital Purchase	\$1,500.00		\$0.00				\$0.00		\$0.00	\$0.00	
Community Fund [NEW]	\$0.00		\$0.00				\$0.00		\$0.00	\$0.00	
Expenditure Sub-Total:	\$20,396.35	\$18,106.00	\$180.07	\$0.00	\$0.00	\$0.00	\$180.07	\$0.00	\$180.07	-\$17,925.93	
Net (Income - Expenditure):	\$3,627.52	-\$8,826.00	\$146.97	\$0.08	\$0.00	\$0.00	\$147.05	\$2.55	\$149.60	\$8,975.60	
Forecast Balance	\$17,725.71	\$8,899.71	\$12,843.42	\$121.02	\$1,228.19	\$20.00	\$14,212.63	\$3,662.68	\$17,875.31	\$2,028.73	
Propose fund transfer	\$0.00	\$0.00					\$0.00	\$0.00	\$0.00	\$0.00	
Forecast Balance After Fund Transfers	\$17,725.71	\$8,899.71	\$12,843.42	\$121.02	\$1,228.19	\$20.00	\$14,212.63	\$3,662.68	\$17,875.31	\$2,028.73	
Accruals:											
Hot lunch vendor cost accruals	\$0.00						\$0.00		\$0.00		
Outstanding cheques	\$20,571.95		\$18,750.10		\$1,500.00		\$20,250.10		\$20,250.10		Hot lunch credits, Logo pain
Proposed fund transfer outstanding	\$0.00		\$0.00	\$0.00			\$0.00		\$0.00	\$0.00	
Adjusted balance	\$38,297.66		\$31,593.52	\$121.02	\$2,728.19	\$20.00	\$34,462.73	\$3,662.68	\$38,125.41		
Bank balance	\$38,297.66		\$31,593.52	\$121.02	\$2,728.19	\$20.00	\$34,462.73	\$3,662.68	\$38,125.41		
Difference	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	

The financial report is to September 30, 2020.

- \$305 received for Orange t-shirt sales
- \$180 spent on cheques in anticipation of Hot Lunch refunds.

So far October is looking good. We received notice that our gaming grant was approved, and we have also received online donations. Thank you!

E-Transfers: We now can receive e-transfers for payment. Thank you to the t-shirt purchasers who helped us learn this new system