Sir Wilfrid Laurier Elementary School

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Sir Wilfrid Laurier Elementary School
Minutes of Parent Advisory Council (PAC) Meeting

Date: September 22, 2026 (Tuesday) **Venue**: Laurier Library

Present:

Rahul Aggarwal (PAC Chair)
Miriam Leung (Co-Treasurer)
Amelia Versteeg (Co-Treasuer)
Margaret Lung (Secretary)
Jessica Liu (Social Media/Website)
Nathan Cheng (DPAC Rep)
Debra Locke (Special Events)
Kevin Liang (Hot Lunch Coordinator)
Vital Peeters (Principal)
Summer Chatagwe
Leon Lee
Cony Chow
Cong Zhang
Cindy Wang
Karmen Ngan
Katy Won
Alice Yang
Candice Corpus
Paolo Corpus
Sida Kong

The meeting was called to order by Rahul at 6:32 pm.

	Agenda Item		Details	Action Items
1	Intro + Welcome, Land Acknowledgment	All	• Self-introductions around the table, including Principal Vital (who prefers to go by 'Vital' to the school community) • Land acknowledgement presented by Debra.	
2	Approval of meeting agenda, last meeting minutes	Rahul	*Rahul motioned to approve meeting agenda and last meeting minutes (May 20, 2026), Miriam seconded. Motion carried.*	Agenda and minutes approved.
3	Approval of 2026-2027 PAC Meeting Dates	Rahul	• **Meeting Dates for 2026-2027** Tuesday September 22nd Tuesday October 20th Tuesday November 24th (Google Meets) Tuesday February 9th (Google Meets) Tuesday April 6th Tuesday June 1st (AGM) 2 virtual meetings in November and February; rest are scheduled to be held in the Laurier school library. All start at 6:30pm.	2026-2027 meeting dates approved.

			Rahul motions to approve 2026-2027 school year PAC Meeting Dates. Seconded by Amelia. Motion carried.	
4	Principal's Update	V. Peeters	**School updates** • Principal Vital just joined Laurier from his previous school - Ecole Jules Quesnel. He shared his excitement to get to know the teachers, staff, students and parents at Laurier and to learn the ways of working at Laurier. • Latest count – 408 students at Laurier to start the year. • 17 divisions – same as last year. • No staffing vacancies to report at present. • Except for Kindergarten classes, all classrooms are split classes this year. Teachers have made thoughtful decisions on student placements based on social & learning needs, # of students in cohorts, those with designations, etc. while facing a full classes. • Upcoming event: Orange Shirt Day will be observed Tuesday, Sep 29.	
5	Open PAC Exec/ Committee Roles	R. Aggarwal	PAC is currently recruiting for the following roles. • Co-Vice Chair • Special Events Coordinator • Spirit Wear Coordinator • Read-a-thon/Walk-a-thon Coordinator • Family Fun Day Coordinator • Sports Day Coordinator Events and fundraising for the school is only possible with the help of volunteers from our parent community. Special thanks to Debra for stepping up as Special Events Coordinator for the past few years to spearhead event after event to help Laurier fundraise and bring the community closer together. All parents are welcome to join us and contribute in any way they are able.	Parents are encouraged to speak with PAC Execs or email PAC if interested to learn more.
6	Treasurer's Update	M. Leung A. Versteeg	**Review of Opening Balances** • PAC starts the school year with $32K. • Even with reduced days last year, the Hot Lunch Program remained the biggest fundraiser, raising $10K for the school.	Vital to share the latest Teacher's Request list at the October PAC.

			2026-2027 PAC Budget • Projected revenue = $26K. • Proposed spend = $38K, which is higher than projected revenue because of a portion of funds raised in 2024-25 that remain for school contributions this year. • Only fundraisers we're confident will take place have been budgeted for, so the more parents we have to help and initiate fundraisers, more funds will be available to the school. Question was asked about school funding for Laurier Gr 7 graduation props that can be reused each year's ceremony; Vital noted that school board allocated funds vs school generated funds will need to be looked at in total to see what is available and what costs to prioritize. Discussions revisited the Readathon fundraiser in 2024-25 and the great success it was (raised $19K); hope is to put on another similar fundraising event in the future, in particular since PAC learned of a set of tablets that will expire/lose support soon and will require replacements. Question was asked if PAC would push a Direct Appeal as another fundraising option. Discussion followed on importance of letting parents know what is being fundraised for, and being clear on purpose or use of collected funds if we go forward with Direct Appeal. Vital shared that technology requests will once again be on the school's wish list, noting a classroom projector is near end of life and different sets of tablets continue to need updating given their 7-year service support cycle. Vital will seek Teachers' input and share an updated wishlist with PAC at the next meeting. Question was asked if Apple iOS products remain the only option for tech equipment. Vital clarified that other options may exist but it is up to teachers to decide what works best for their classrooms and their students' needs, especially given that there is already an Apple ecosystem in place. *Rahul motioned for Budget 2026-27 to be approval, Miriam seconded. Motion carried.*	Rahul/ Debra to set up a meeting with Vital to discuss this year's fundraising ideas.
7	District PAC Introduction	N. Cheng	The District Parent Advisory Council represents all PACs within the VSB district, connecting Vancouver PACs across the region/province.	

			• DPAC has 4 district PAC meetings and other sub-committee meetings with specific interests/focus. • DPAC doesn't advocate for individual cases or complaints but focuses on advocacy work on broader issues affecting the district PACs more broadly. • Parents with questions or interested to know more can reach out to Nathan for more information.	
8	PAC Programs	K. Liang D. Locke	**Hot Lunch Program** Kevin provided an update on the hot lunch program • Ordering is now open. For the first six weeks, families may place weekly orders to allow students to try new menu options before committing for the full term. First deliveries starting Sep 28. • Order deadline will be by Friday 9pm before the start of following week. • Two new vendors—Myst Asian Bistro and VanGohHon (Japanese-focused)—have been added. Existing vendors include Boston Pizza (2x per week weekly) and Minato Sushi (1x per week). • The program depends on parent volunteers for it to operate 5 days a week. Deliveries require at least two volunteers per day for approximately 15 minutes. This is the school's biggest recurring fundraiser so we are seeking the parent community's continued support. Volunteer sign-up is available through the Laurier website. Vital enquired about PAC's Foodsafe certification for PAC and informed of new VSB documentation to be completed for any food-related fundraising. Kevin confirmed we have FoodSafe HL coordinators as supervisors and can complete the forms requested of PAC. Vital also asked whether the HL Program has any subsidy support for families who can't afford to participate. PAC agreed to review to see how a hardship clause or additional support can be incorporated in this regard. **Open House** • September 24, 3:30-4:30pm - PAC will set up a table at the undercover area to promote our communication channels, hand out snacks and run a contest for chance to win a free Laurier t-shirt.	Vital to forward FoodSafe documentation for HL team to complete. PAC to consider hardship clause/subsidy support for the HL program.

			Orange Shirt Day • All Orange Shirt orders must be submitted by Sep 27 @ 9pm. • Orange Shirt Day will be observed at school on Tuesday, September 29. **Craft Fair** • Tentative plan to run a craft fair again this year. Debra/Guri to meet w/ Vital to discuss possible dates and gym booking. • Typically in late November on a school day after 3pm, PAC rents tables to students/families to showcase their entrepreneurial spirit. **Domino's** • This is an on-going vendor-offered fundraiser. A promo Code is assigned to Laurier school families to use. Families receive 25% off their order; PAC receives 20%. • Code for discount is 'LEM'. Other fundraising opportunities such as Laurier Spirit Wear sale, Family Fun Night, etc were discussed. PAC encouraged any parents interested to help out to reach out to the laurier.pac@gmail.com inbox.	Debra/Guri to contact Vital for possible Craft Fair date and gym booking.
9	Other Business		• No other matters.	

Amelia motioned to end the meeting. Seconded by Rahul. Motion carried. Meeting was adjourned at 7:49pm.

Next Meeting: Tuesday, October 20th, 2026 Venue: Laurier Library