



Sir Wilfrid Laurier Elementary School

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Sir Wilfrid Laurier Elementary School Minutes of Parent Advisory Council (PAC) Meeting

Date: November 19, 2024 (Tuesday)

Venue: Google Meets

Present:

Ms. Geri Gruft(Principal)
Rahul Aggarwal (Chair)
Diego McClean (Co-Chair)
Agnes Mwambodze
Ahmedali Durga
Aly Woodward
Alyssa Leung
Bernard Higham

Brian Ng
Felix Li
Debra Locke (Events Coordinator)
Hana Higham
Miriam Leung (Co-Treasurer)
Martin Esnaola
Darwin Toledo

The meeting was called to order by Rahul Aggarwal at 6:36pm. Seconded by Carolyn.

	Agenda Item		Details	Action Item
1	Welcome, Land Acknowledgment	Rahul, Geri	"With deep gratitude and respect, we are honoured to be learning and unlearning on the ancestral and unceded lands of the xʷməθkʷəy̓əm (Musqueam), Skwxwú7mesh Úxwumixw (Squamish Nation) & səlilwətał (Tsleil-Waututh Nation)."	
2	Approval of meeting agenda	Rahul	Moved by Rahul, seconded by Diego. Motion carried.	Agenda approved.
3	Approval of last meeting minutes	Bill	Moved by Rahul, seconded by Diego. Motion carried.	Minutes approved.

4	Financial report	Miriam, Rahul, Diego	<ul style="list-style-type: none"> ● HL sales projects profit of \$4k for T1 ● Gross revenue: Movie night \$1445.20; Movie night expenses \$718. ● Craft fair \$240 so far, but registration is still open. ● T-shirt sales - no change, currently closed. ● Expenses ~ \$32.7k. ● DJ for dance - paid in full \$1023.75 ● Gift for Ping \$154.73. ● Weebly \$230.83. ● Expected surplus - depends on HL adjustments. ● Hot lunch T2 - planning to open up December 2nd x 2 weeks. ● We will re-open T-shirt sales prior to HL sales. ● We had a discussion about trying to split up the hot lunch payment, so that it does not need to be upfront. ● It can be time-consuming to go through the payments by hand, the lump-sum cost can be prohibitive. Also to consider dietician review of HL offerings. 	<p>Rahul and Diego will look at options for possible credit card payments for HL payments. They will reach out to Munchalunch to look at their options for CC payments.</p> <p>Felix has some experience with HL credit card payments and will connect with HL team.</p>
5	Principal's Update	Ms. Geri	<p>Principal's update -</p> <ul style="list-style-type: none"> - Ms. Amy has joined us full time in the office. - Ms. Sydney Trotter is Mr. Bendl's teaching partner, Division 2. - Mr. Keith Bryce and Ms. Marianthi Kavouras are covering Ms. Peng's mat leave until Winter Break - (resource teacher) - 1 SSA vacancy - filled by Ms. Felicia. - Still 1 vacancy, 1d/week prep/ELL. - Currently we have 425 students, and we still have space for up to 20 more children. - FSAs have been completed, and marked - results will go home to Grade 4 and 7 families at the end of Dec/Jan. - Middle Years development index - will be done in the coming months. - Early Development Index - will be done by teachers on behalf of their classes. - Primary Winter Concert will be on Friday December 6. (Intermediate concert in Spring) <ul style="list-style-type: none"> - Optional donation - with ½ to Ms. Chung's music program, and ½ to the Food Bank. - Laurier Staff requests. 	<p>Geri will check with teachers regarding suggestions for Parent/Student Outreach options for this year.</p>

Laurier Staff Requests

Item	Approximate Cost
Basketball Hoop at South Bldg	\$4200
K, 1, 2, 3 Decodable Home Reading Books	\$2000
Two I pads per Classroom (thirty total)	\$15 000
Garden Box Supplies: soil, seeds, tools, etc.	\$1000
SOAR Committee	\$1000
Learning Commons Furniture for South Bldg	\$6000
Additional benches near garden & at South	TBD
Performance	\$2000

- SOAR committee - Ms. Murphy and Ms. Boucher run the SOAR committee.

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Q&A -

- 1) Why 2 iPads per classroom?
 - a) We have iPad carts for class-wide purposes
 - b) Teachers would like 2 iPads per class for differentiated learning, to allow teachers to use iPads within the class for enriching student learning even when the iPad carts are being used elsewhere, or for other students who may need supported learning.
- 2) Teacher response to having a class parent?
 - a) Teachers did not feel like it was necessary to have a class parent.
- 3) Any input from teachers for Student/Parent Outreach this year?
 - a) PAC helps fund Saleema Noon Body Science sessions - every other year.
 - b) Alternate years PAC has funded other Student/Parent Outreach sessions
- 4) The playground is primarily for primary kids. Are there other balls/equipment for older kids to play with during recess/lunch?
 - Ms. Grace Yang and Ms. Millman have taken on a project to have a sign-out system for playground equipment. Grade 6 students will volunteer to help with signing out and organizing the equipment.
- 5) Would teachers like donations of books, puzzles, games, to stock their classrooms? What about a PAC-initiated book drive?
 - a) It would be difficult for teachers to make these requests from parents.

			b) A Book drive may be difficult logistically because the books would need to be reviewed before placed in classrooms.	
6	PAC Programs, Events & Fundraising	Diego **	<p>**Due to weather disruption (power outage) Rahul was not able to continue moderating the meeting. Diego (Vice-Chair) continued the meeting in Rahul's absence.</p> <ul style="list-style-type: none"> • Direct Appeal (Carolyn) - concept explained, PAC to request donations from parents, and coordinate with the Principal and teachers regarding requests from the school for PAC funding (i.e. Laurier Staff requests) • Hot Lunch - as discussed above • T-shirts - will plan to open up ordering again soon, and include long-sleeve shirts. Bill is in communication with the printing company. • Movie Night - Thanks Debra for organizing! • Bazaar and Craft Fair - (Debra) - will take place at the end of next week; we have 13 confirmed tables rented. We have some door prizes. No one has asked (so far) to sell food this time. • Purdy's (Aly Woodward) - Purdy's has recommended that the ordering be set up in August/September in future years. The link went out in a previous email. • Possible First-aid kit fundraiser - Maybe in the Spring? • There is typically a lot of fundraising around Christmas time, so it might be too much for now. • We have a request from Geri that we consolidate our PAC emails so that there are fewer emails going out to parents. • DJ party- we need to plan how we will market/advertise the dance; Diego put himself in as the contact person for now. • Sports Day - we will need a new coordinator, and coordinate concession for Sports Day. Ping was previously signed up, but has now left the school. • Classroom funds - PAC will need to provide a cheque to the school, and Dean will distribute to the teachers. • DPAC - Aly Woodward attended the last meeting and is still learning about the DPAC organization. • Discussion re: online vs. in-person meetings - online in the dark months; hybrid meetings were difficult for conversations during the meeting. • Ms. Geri proposes that we meet as an Executive group in December, Ms. Geri will propose a few dates. 	<p>Carolyn to talk to Bill about Direct Appeal.</p> <p>PAC exec to coordinate email messages to limit the number of emails that the school sends out to parents.</p> <p>PAC Treasurers will provide a cheque to Dean for the classroom funding.</p> <p>Ms. Geri to coordinate with PAC exec regarding December meeting to discuss details of the dance.</p>

Motion to end the meeting was moved by Diego, seconded by Carolyn. Motion carried. Meeting was adjourned at 8:07pm.

Next Meeting: Jan 21, 2025 online