



Sir Wilfrid Laurier Elementary
School

7350 Laurel St.
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Sir Wilfrid Laurier Elementary School Minutes of Parent Advisory Council (PAC) Meeting

Date: Jan 19, 2021 (Wednesday)

Venue: Zoom

Time: 6:30 PM

Present:

Armin Samiei (Principal)

Bill Martin (Co-Chair)

David Shih (Co-Chair)

Anita Parkinson (Vice Chair)

Donna Lei (Secretary)

Anna S.

Cameron Clow

Carolyn Yeung

Cathy Z

David and Eva

Guanghong Han

Jeremy

Junhan Li

Kelly

Ming

Naomi

Ping Z

Stephan Tollenaar

Sophia

Vik Khanna

Winola Chiu

The meeting was called to order by Bill Martin at 6:38pm.

	Agenda Item	Executive	Details	Action Item
1	Welcome, Land Acknowledgment and Intros	Anita P.	"I would like to acknowledge that we are gathered on the traditional, ancestral and unceded territory of the Coast Salish peoples–Skwxwú7mesh (Squamish), Stó:lō and Səl̓ílwətaʔ/Selilwitulh (Tsleil-Waututh) and xʷməθkʷəy̓əm (Musqueam) Nations."	
2	Approval of meeting agenda	Bill	Agenda approval moved by Bill and seconded by Winola	
3	Approval of last meeting's minutes (Nov 2020)	Bill	<ul style="list-style-type: none"> MOVED by Bill and SECONDED by Winola Minutes adopted 	
4	Principal's Report	Armin	<ul style="list-style-type: none"> School has been reinforcing the health and safety protocols and ensuring that everyone follow the guidelines per the ministry. Before the winter break in December 2020, VSB had a presentation with all principals and staffs (Appendix A: Presentation slides). Another presentation will be hosted on Mar 28, 2021. <ol style="list-style-type: none"> If we go to the VCH website, they have a list of schools with reported COVID-19 exposure events Another meeting with the District will be conducted this afternoon and update will be posted on the VSB website 	Armin will include the updates on the upcoming bi-weekly school newsletter

		<p>3. VSB is updating the “Symptoms” and “What To Do” checklist – school will share with everyone upon receipt of this information from VSB</p> <p>4. School recommends parents to pick up the students after school and leave the premises as soon as possible</p> <ul style="list-style-type: none"> • Option 4 – Email was sent to parents for their confirmation on their plan. If any parents have any questions, please email Principal Armin. • <u>Questions from parents:</u> <ol style="list-style-type: none"> 1. Sports Day – may not be possible due to the COVID measures 2. Kindergarten’s registration – school is projecting 2 kindergarten classes for 2021-2022 school year 3. Grade 7 graduation plan/celebration – Last year, no graduation ceremony inside/outside the school building. Anita C. created a Year Book with lots of photos and virtual ceremony and have students presenting. Anita P. added that PAC had contributed some funds on the Year Book. For this year, school needs to follow the order on a monthly basis. So, need to wait for the District’s further instruction/advice 4. New technology – Last year, District asked all school to report any obsolete (25 ipads to be revived and setup PCs are dead) IT products which are now replaced with 25 new ipads and a new desktop computer. 5. Privacy breach notice in the summer where a teacher posted students’ photo on his/her social media – Everything has been resolved per the District 6. Gratitude expressed from parents to Principal Armin and all staffs at Laurier 7. Last PAC meeting about couple of changes on the outdoor classroom – Armin updated that before the winter break, District distributed some funds to school (\$10/student to each school) towards any environmental activities. School also applies for grants. Armin submitted 2 applications and asked for a covered area for the outdoor classroom and a fence around the Earthbites planters. 80 schools applied and funds (\$8,800) were received for the fence. Armin is waiting for staff from the District to come for further financial and construction plan. We have 2 planters which need to be replaced as they are 8 yrs old and rotten. Planters and soil will cost 	
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			<p>around \$2,000 and Churchill staff will come to build them next week.</p> <p>8. Update on the water tap at the outdoor classroom – outdoor classroom funds came from the Annex and Armin is waiting for the District to come as fund must be spent by June 2021</p>	
5	Treasurer's Report (Appendix B)	Anita	<ol style="list-style-type: none"> 1. Treasurer's report can be found on our PAC website. 2. The presented financials have three sections: <ul style="list-style-type: none"> • The first column of numbers is the actual values from last year. The second column of numbers is the budget for this year. • The third section is the actuals for this year to December 31, 2020. The different columns represent the different accounts that the money is held/collected in. General is our main bank account, Fundraising is not currently in use. School Held is the account held by the school and contains donations for which the VSB has issued tax receipts. Gaming is the account that the BC Gaming Grant goes into. 3. Since last PAC meeting in November <ul style="list-style-type: none"> • Direct Appeal (Online donation): \$40 was donated THANK YOU • Purdy's Fundraiser raised \$1173.25 Thank you to all who participated • Hopefully next year, Hot Lunch can be organized again 	
6	Programs and events	Bill	<ol style="list-style-type: none"> 1. PAC-funded Parent Education – We have a few recommendations, e.g. LEAP or Cornerstone, students' mental health, and hopefully we can share more on the next PAC meeting. Ideas are always welcome. 2. Churchill Scholarship – PAC will communicate with Churchill to agree with the cheque processing 3. Friendship Directory – PAC collected the contact info. 4. Staff Appreciation – In the past, PAC organized a lunch for the staffs. Last year, Amazon gift cards were presented to the staff. PAC will most probably offer the gift cards again for this year 5. SOAR T-shirts – PAC is running low on the supply and added long T-shirts and sweat shirts this time. Pink T-shirts should be arrived on time for the Pink Shirt Day. PAC will use the Munch-a-Lunch portal to provide the online order access. 	<p>Bill will reach out to Armin in regards to the distribution of the Directory to the Laurier community</p> <p>Orders must be received and paid by Thur. Feb 25, 2021</p>

7	Fundraising	Bill/Anita /David	<p>a) Raffle & Poster Contest – Facebook page https://www.facebook.com/laurier.pac.9/posts/844592942989682 has the post on this event. All money collected will go to a pool and \$500 prize.</p> <ul style="list-style-type: none"> ➤ Two pots: one in March 2021 and 2nd one in May 2021 PAC meetings ➤ Due to COVID, we do it virtually via e-transfer to buy the ticket. <p>Poster Contest is free to join – winner will earn free raffle tickets – Please help to spread the words (\$2/ticket) Details can be found on the PAC website under “Events & Fundraising” tab at https://tinyurl.com/LaurierRaffle2021</p> <p>b) Purdy’s Easter – Purdy’s offers Easter Chocolates Fundraiser (Spring 2021). Volunteers are needed to help distribute the chocolates. 25% of the sales will go to Laurier PAC.</p> <p>c) Direct Appeal – We were delayed launching the direct appeal this Fall. We did receive a few donations. We also saw conversion from hot Lunch accounts to donations that makes up partially for the Direct Appeal shortfall. We may send out a second direct appeal in the Spring.</p>	
8	Other Business	Bill	<p>a) DPAC – Please visit the Vancouver District DPAC website http://vancouverdpac.org for upcoming events</p> <p>b) PAC Volunteer to help managing social media for the school PAC – please email PAC if you are interested</p> <p>c) Armin reminded everyone that tomorrow is Pro-D Day (Jan 20, 2021)</p>	

Meeting was adjourned at 8:03pm (Dave moved and Winola seconded)

Next Meeting

The next PAC will be held on Tuesday, Feb 9, 2020 @ 6:30pm (Zoom invite to come)

- Wed Mar 10
- Tue Apr 13
- Wed May 26 (AGM)
- June (TBA)

Health and Safety - December VCH Presentation

- COVID-19 transmission
- COVID-19 is spread by liquid droplets that come out of the mouth and nose
- Spread by coughing or sneezing
- Droplets travel 1-2metres and quickly fall to the ground
- Most transmission occurs in households

School transmission internationally

- Where there are cases in schools, there is usually either no transmission or fewer than 5 cases total
- Risk of transmission from children to children and children to adults remains low when COVID-19 safety plans are in place
- Adult to adult transmission is more common than child to adult or adult to child
- Data from overnight camps demonstrates that transmission is possible

Schools Aren't Super-Spreaders

Fears from the summer appear to have been overblown.

OCTOBER 9, 2020

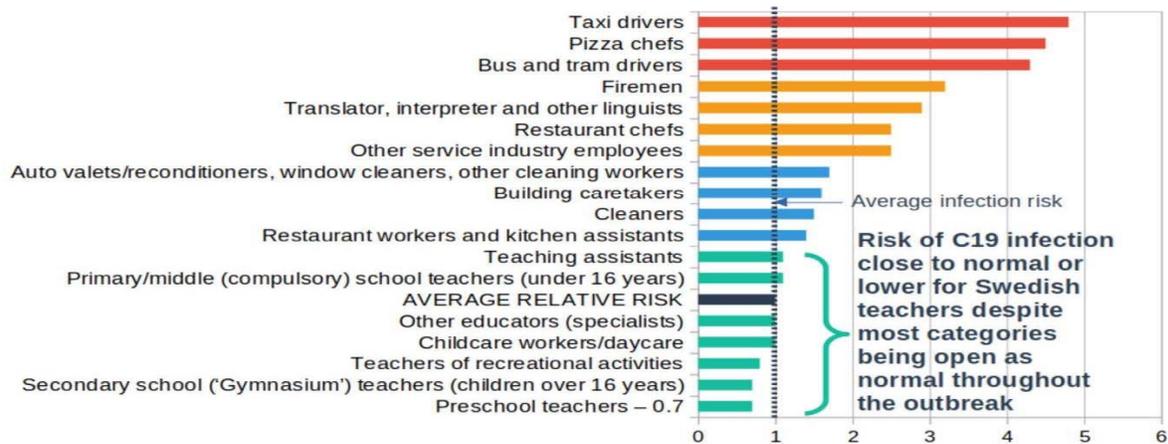
Emily Oster
Economist at Brown University



Risk of COVID infection in teachers

Relative risk of covid infection, Swedish teachers compared to other occupations

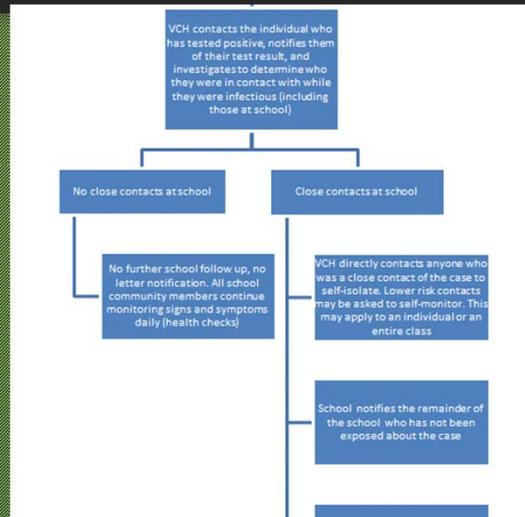
InProportion2 source Swedish Public Health Agency. Data from 13MAR to 27MAY 2020, chart updated 2020-07-25



Impacts of school closures

- BC COVID-19 SPEAK Survey completed by 395,000 British Columbians
- Impaired learning for children (76%)
- Less social connection with friends (78%)
- Worsening mental health (51%)
- Extreme stress (24%)
- Increased stress experienced by their child (59%)
- Increased child stress among households reporting worsening mental health (70%)

Process for follow up in schools



Letters

- Sent when an entire class is affected
- Contains:
 - Division/Grade or Course
 - Dates of exposure
 - Instructions (self-monitor or self-isolate)
 - Testing instructions
 - General COVID-19 information (symptoms, transmission)

What enhanced cleaning procedures are needed?

- General cleaning and disinfecting every 24 hours
- Frequently touched surfaces twice every 24 hours
- No additional cleaning and disinfecting procedures required

- The latest version (V2) of the District COVID-19 Safety Plan (In School Instruction Stage 2 Safe Work Procedures and Protocols - V2 JANUARY 2021) was just posted on the VSB website.

- In general, Version 2 captures all that we have implemented or changed since August.

<u>SYMPTOMS</u>		<u>WHAT TO DO</u>
<ul style="list-style-type: none"> ▪ Fever above 38°C ▪ Chills ▪ Cough or worsening chronic cough 	<ul style="list-style-type: none"> ▪ Loss of sense of smell or taste ▪ Difficulty breathing 	<p>If you have 1 or more of these symptoms: <i>Get tested and stay home. Follow directions of public health.</i></p>
<ul style="list-style-type: none"> ▪ Sore throat ▪ Loss of appetite ▪ Headache ▪ Body aches 	<ul style="list-style-type: none"> ▪ Extreme fatigue or tiredness ▪ Nausea or vomiting ▪ Diarrhea 	<p>If you have 1 of these symptoms: <i>Stay home until your symptoms improve or resolve. If your symptoms do not improve, contact a health care provider or call 8-1-1.</i></p> <p>If you have 2 or more of these symptoms: <i>Stay home and wait 24 hours to see if you feel better. Get tested if not better after 24 hours.</i></p>

If staff, students, or families continue to have any questions, or the symptoms do not resolve contact a health care provider (e.g., family doctor) or call 8-1-1.

VCH Medical Health Officers and School Medical Officers Response to COVID-19 in Schools December 2020

- On December 10, 2020, VCH had a presentation for Principals and Vice-Principals. These slides are a summary of some of the highlights of this meeting.

Treasurers Report for January 19, 2021 PAC Meeting Sir Wilfrid Laurier Elementary PAC

Sir Wilfrid Laurier Elementary PAC			Report Date:								12/31/2020		
Budget & Monthly Financial Report for 2020-2021													
	Actual to Aug 31, 2020	Budget 2020-2021	2020-2021 Actual						Actual		Remarks		
	2019-20	2020-21	General	Fundraising	School Held	Float	Subtotal	Gaming	2020-21	Variance			
Opening Balances	\$14,098.19	\$17,910.71	\$12,696.45	\$120.94	\$1,413.19	\$0.00	\$14,230.58	\$3,660.13	\$17,890.71	-\$20.00			
Income:													
Direct Appeal	\$695.00		\$23.50		\$2,366.00		\$2,389.50		\$2,389.50	\$2,389.50	Donated Hot lunch Credits		
Online Donation	\$2,803.77	\$1,500.00			\$240.00		\$240.00		\$240.00	-\$1,260.00	\$40 from Direct Appeal		
Hot Lunch - Net Profit	\$10,426.08		\$0.00				\$0.00		\$0.00	\$0.00			
BC Gaming (\$20/student)	\$5,880.00	\$5,880.00					\$0.00	\$6,160.00	\$6,160.00	\$280.00			
Bank Interest	\$674.38	\$400.00	\$72.57	\$0.34			\$72.91	\$18.02	\$90.93	-\$309.07			
Fundraising - Purdy's (Net Profit)	\$1,022.30	\$800.00	\$1,173.25				\$1,173.25		\$1,173.25	\$373.25			
Fundraising - Movie Nights (Net Profit)	\$516.84		\$0.00				\$0.00		\$0.00	\$0.00			
Fundraising - Fresh to You (Net Profit)	\$739.00		\$0.00				\$0.00		\$0.00	\$0.00			
Fundraising - Craft Fair (Net Profit)	\$211.50		\$0.00				\$0.00		\$0.00	\$0.00			
Fundraising (Door donations, others)	\$0.00	\$500.00	\$5.00				\$5.00		\$5.00	-\$495.00			
Violin Program (Gross Rev)	\$0.00		\$0.00				\$0.00		\$0.00	\$0.00			
T-shirts (Net Profit)	\$1,055.00	\$200.00	\$335.00				\$335.00		\$335.00	\$135.00	Orange t-shirt sales		
Income Sub-Total:	\$24,023.87	\$9,280.00	\$1,609.32	\$0.34	\$2,606.00	\$0.00	\$4,215.66	\$6,178.02	\$10,393.68	\$1,113.68			
Expenditure:													
PAC Admin: DPAC Membership	\$0.00		\$0.00				\$0.00		\$0.00	\$0.00			
PAC Admin: Munch-A-Lunch Service Fee	\$336.00	\$336.00	\$0.00				\$0.00		\$0.00	-\$336.00			
PAC Admin: Babysitting for PAC Mtg (\$20/mtg)	\$100.00	\$140.00	\$0.00				\$0.00		\$0.00	-\$140.00			
PAC Admin: Office Supplies & Banking Costs	\$0.00	\$50.00	\$180.07				\$180.07		\$180.07	\$130.07	Purchased cheques. Budget increased Nov		
PAC Admin: Float (for Hot Lunch Sales)	\$0.00		\$0.00				\$0.00		\$0.00	\$0.00			
Parent Directory (Munch-A-Lunch)	\$0.00		\$0.00				\$0.00		\$0.00	\$0.00			
Churchill Scholarship (2 students x \$200ea)	\$400.00	\$400.00	\$0.00				\$0.00		\$0.00	-\$400.00			
Classroom Funding (\$300/FTE; 18.6 FTE)	\$5,280.00	\$5,580.00	\$1,740.00		\$3,900.00		\$5,640.00		\$5,640.00	\$60.00	18.8 FTE's		
Extracurricular Activities: Earthbites	\$10,000.00	\$9,000.00	\$0.00				\$0.00	\$3,225.00	\$3,225.00	-\$5,775.00	2nd installment Jan 1, 2020		
Author Visits	\$0.00		\$0.00				\$0.00		\$0.00	\$0.00			
Staff Appreciation	\$800.00	\$800.00	\$0.00				\$0.00		\$0.00	-\$800.00			
Grade 7 Grad Class Celebration (Flat contribution)	\$636.35	\$800.00	\$0.00				\$0.00		\$0.00	-\$800.00			
Community Events	\$0.00	\$500.00	\$0.00				\$0.00		\$0.00	-\$500.00			
Community Events: Annual Movie License	\$399.00		\$0.00				\$0.00		\$0.00	\$0.00			
Parent & Student Outreach: SOLOS, Saleema Noon, etc.	\$945.00	\$500.00	\$0.00				\$0.00		\$0.00	-\$500.00			
Food safety certification	\$0.00	\$0.00	\$0.00				\$0.00		\$0.00	\$0.00			
Violin Program - Cost of Lessons/Books	\$0.00		\$0.00				\$0.00		\$0.00	\$0.00			
Teacher / School Requests	\$0.00		\$0.00				\$0.00		\$0.00	\$0.00			
New Capital Purchase	\$1,315.00		\$0.00				\$0.00		\$0.00	\$0.00			
Expenditure Sub-Total:	\$20,211.35	\$18,106.00	\$1,920.07	\$0.00	\$3,900.00	\$0.00	\$5,820.07	\$3,225.00	\$9,045.07	-\$9,060.93			
Net (Income - Expenditure):	\$3,812.52	-\$8,826.00	-\$310.75	\$0.34	-\$1,294.00	\$0.00	-\$1,604.41	\$2,953.02	\$1,348.61	\$10,174.61			
Forecast Balance	\$17,910.71	\$9,084.71	\$12,385.70	\$121.28	\$119.19	\$0.00	\$12,626.17	\$6,613.15	\$19,239.32	\$3,392.74			
Propose fund transfer	\$0.00	\$0.00					\$0.00	\$0.00	\$0.00	\$0.00			
Forecast Balance After Fund Transfers	\$17,910.71	\$9,084.71	\$12,385.70	\$121.28	\$119.19	\$0.00	\$12,626.17	\$6,613.15	\$19,239.32	\$3,392.74			
Accruals:													
Hot lunch vendor cost accruals	\$0.00						\$0.00		\$0.00				
Outstanding cheques	\$19,071.95		\$9,085.65		\$0.00		\$9,085.65		\$9,085.65		Hot lunch credits		
Proposed fund transfer outstanding	\$0.00		\$0.00	\$0.00			\$0.00		\$0.00				
Adjusted balance	\$36,982.66		\$21,471.35	\$121.28	\$119.19	\$0.00	\$21,711.82	\$6,613.15	\$28,324.97				
Bank balance	\$38,297.66		\$21,471.35	\$121.28	\$119.19	\$0.00	\$21,711.82	\$6,613.15	\$28,324.97				
Difference	-\$1,315.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00			

The presented financials have three sections.

The first column of numbers is the actual values from last year. The second column of numbers is the budget for this year.

The third section is the actuals for this year to December 31, 2020. The different columns represent the different accounts that the money is held/collected in. General is our main bank account, Fundraising is not currently in use. School Held is the account held by the school and contains donations for which the VSB has issued tax receipts. Gaming is the account that the BC Gaming Grant goes into.

Since last PAC meeting in November

- Direct Appeal (Online donation): \$40 was donated THANK YOU
- Purdy's Fundraiser raised \$1173.25 Thank you to all who participated
- First purchase of raffle tickets for \$5