



Sir Wilfrid Laurier Elementary School

7350 Laurel St.
Vancouver, BC, V6P 3T9

Phone: (604) 713-4925
Fax: (604) 713-4927

Sir Wilfrid Laurier Elementary School Minutes of Parent Advisory Council (PAC) Meeting

Date: Nov 17, 2020 (Wednesday)

Venue: Zoom

Time: 6:30 PM

Present:

Armin Samiei (Principal)

Bill Martin (Co-Chair)

David Shih (Co-Chair)

Anita Parkinson (Vice Chair)

Donna Lei (Secretary)

Anna

Carolyn Yeung

Gwen

Hao

Jackie Ma

Joanna Lima

Katy W.

Leonell Velasco

Stephan Tollenaar

Susan Fong

Winola Chiu

The meeting was called to order by Bill Martin (Chai) at 6:38pm.

	Agenda Item	Executive	Details	Action Item
1	Welcome, Land Acknowledgment and Intros	Anita P.	"I would like to acknowledge that we are gathered on the traditional, ancestral and unceded territory of the Coast Salish peoples–Sḵw̓x̓wú7mesh (Squamish), Stó:lō and Səlílwətaʔ/Selilwitulh (Tsleil-Waututh) and xʷməθkʷəy̓əm (Musqueam) Nations."	
2	Approval of meeting agenda	Bill	Agenda approved by Anita P. and seconded by Winola	
3	Approval of last meeting's minutes (Oct 2020)	Bill	<ul style="list-style-type: none"> MOVED by Winola and SECONDED by Anita P. Minutes adopted 	
4	Principal's Report	Armin	<ul style="list-style-type: none"> School activities have been sent via the eNewsletter – Any questions please let Armin know. As the school is focusing on health and safety, Armin continues reviewing with the safety committee to ensure everything is doing well for all students and staffs. A new board has been created for the SOAR activities and aim at collecting enough number of tickets for a SOAR award day in December. Due to the pandemic, the SOAR assembly is cancelled. School tries to control everything inside the school and reminds everyone to do the health assessment everyday. If someone has one sign of the symptom, please stay home. After 24 hours, if 	

			<p>the sign goes away, can come to school. If signs stay, please check with doctor.</p> <ul style="list-style-type: none"> • Please be reminded not to enter the school as doors are closed. • <u>Questions from parents:</u> <ol style="list-style-type: none"> 1. Anita P: Any chance to start the hot lunch? (Armin: No! School needs to wait until further notice from VSB. For now, no VSB food or any handling of food inside the school) 2. Stephan: Will the windows remain open in the classroom and is it mandatory? (Armin: Ventilation needs to be maximized and it is up to the teachers. Some prefer having them open. It's recommended and some people are more vigilant. Please ask the student to bring extra jacket to school to keep warm.) 3. Donna: When will the report card be released? (Armin: There will be 2 reporting in the school year: First progress report will be sent home on Jan 29, 2021 and second one will be issued on the last day of school year in June. There are ongoing communication with parents with minimum of three times a year, e.g. parent-teacher conference) 	
5	Treasurer's Report (Appendix A)	Anita	<p>The presented financials have three sections. The first column of number is the actual values from last year. This is now updated to show the mural cost of \$1315. The second column of numbers is the budget for this year. The third section is the actuals for this year to October 31, 2020. The different columns represent the different accounts that the money is held/collected in.</p> <p>General is the main PAC bank account, Fundraising is not currently in use. School Held is the account held by the school and contains donations for which the VSB has issued tax receipts. Gaming is the account that the BC Gaming Grant goes into.</p> <ul style="list-style-type: none"> • Direct Appeal : \$2,366 was donated by families converting their hot lunch credits to donations THANK YOU • The value of "outstanding cheques" has dropped from \$18,750.10 to \$10,553 as a result of the hot lunch credits that were refunded or donated. • Classroom funding \$5,640 was paid from the General and School Held accounts. Actual staff full time equivalent (FTE) was 18.8, slightly higher than 18.6 budgeted. • Online donation of \$200 THANK YOU • Gaming Grant of \$6,160 was received, slightly higher than budgeted • The first payment to Earthbites was made \$3,225. The remainder is due Jan 1 	

			<p><u>Anita made the following motion:</u> Motion to increase the line item PAC Admin: Office supplies and banking costs from \$50 to \$500 to cover the cost of the cheques and the website</p> <ul style="list-style-type: none"> - Winola seconded - Motion passed <p><u>Question from parent:</u> Stephan: Community Fund is listed as \$0? Anita: A hold over from a couple years ago.</p>	Anita to take away the "NEW" from the report for clarify
6	Programs and events	Bill	<ol style="list-style-type: none"> 1. Hot lunch refund - Certain amount has been refunded and certain amount donated to the PAC 2. Soar T-shirt – If you are interested, PAC inventory has about 90 T-shirts left and another order will need to be placed soon. E.g. XS size for Kindergarten students and should be available before the Pink Shirt Day in Feb 2021. A full range of different sizes will be ordered to fill out the stock. 3. Earthbites – (Armin: On the school side, it goes as planned. Armin applied for a grant for outdoor classroom grant to have a canopy size cover for the garden and the Grant was approved. There will be around \$8,000 for the fence. They will contact the school in January 2021 as they need to come to school to take a look, e.g. construction. Hopefully the tap will be installed for the outer classroom soon. Armin stressed that safety is cohered as students are being kept with the same cohort and following the Province guidelines. Only 1 class for each workshop with the same classroom teachers and keep social distancing. Students wear their mask and shield and sign their assessment checklist to be in good control.) David added that it was the microgreen that students were bringing home after Earthbites. 4. Laurier Friendship Directory – Bill reminded everyone to fill out the online Laurier Friendship Directory. The fillable PDF version can be downloaded from Laurier PAC website at https://www.laurierpac.ca/. 5. Parent Education Event – Every year, PAC sponsors a seminar for parents, like Seleema Noon. Two years ago, we had seminar about the brain. PAC has the budget for an online presentation this year and need to find a topic. Suggestions: DARE (Avoiding drugs and alcohol); Online safety; Carolyn suggested something related to mental health. Any other 	Anita suggested to post some update/photos about Earthbites on the school website.

			suggestions, please email Laurier.PAC@Gmail.com	
7	Fundraising	Bill/Anita /David	<p>a) Purdy's Chocolate – Ordering was wrapped up as of Nov 17, 2020 and PAC received great response and exceeded what was earned last year. This year \$1133 and the order will be submitted tomorrow. The traditional PAC packing party will be cancelled this year due to the pandemic. Chocolates will be picked up on a safely protocol. A good success this year as we earned about \$800 last year but this year we had \$1100. THANK YOU</p> <p>b) SOAR Shirts – Pleases refer to section 6.2</p> <p>c) Direct Appeal is currently running and please donate whenever possible. If a company has the donation matching plan, please contact PAC if the company is interested.</p> <p>d) Raffle – PAC applied for the license. Per the licencing requirement, physical prize is more challenging. We need to divide the amount for the physical items at the time of application. Dave suggested 50/50 draw on a Zoom call and money can be transferred to the account online which cohere with the COVID-19 practice. Hopefully in a couple of months, PAC can trial out on the raffle.</p>	Purdy's only offers two times a year: One in X'mas and one in Easter. PAC only does it at Xmas. If parents are interested, PAC can add the Ester one. PAC will continue look into other vendors for year-long fund raising offer
8	Other Business	Bill	<p>a) PAC Amazon.ca account was paused due to insufficient sales threshold.</p> <p>b) Recycling bottles – Katy suggested the bottles recycling easy fund raising to the PAC:</p> <ol style="list-style-type: none"> i. Sign up an account ii. Receive bags with sticker which shows your account info iii. Put juice boxes into the bag iv. Recycling company will collect the bags v. Recycling company will deposit the money to your account <p>c) DPAC – A super-PAC which are elected from across district and have their core mandate and there are free upcoming workshop in November at http://vancouverdpac.org/2020-2021-school-year</p> <p>d) Community Event – As the Christmas and the Lunar New Year school celebration will be cancelled due to the pandemic this year,;</p> <ol style="list-style-type: none"> i. Anita suggested having a Pictionary party over Zoom; or put together a Cook Book with varieties of recipes] ii. Dave participated online the Sci-Trivia game organized by Science Centre in Seattle over the summer which was fun. 	Bill to email Laurier community the PAC meeting Zoom link for the next meeting as reminder

Meeting was adjourned at 7:54pm (Dave moved and Winola seconded)

Next Meeting

The next PAC will be held on Tuesday, Jan 19, 2020 @ 6:30pm (Zoom invite to come)

1. 2020
 - Dec (No meeting)
2. 2021
 - Tue Jan 19,
 - Tue Feb 9,
 - Wed Mar 10,
 - Tue Apr 13,
 - Wed May 26 (AGM),
 - June (TBA)

