



Sir Wilfrid Laurier Elementary School

7350 Laurel St.  
Vancouver, BC, V6P 3T9

Phone: (604) 713-4925  
Fax: (604) 713-4927

## Sir Wilfrid Laurier Elementary School Minutes of Parent Advisory Council (PAC) Meeting

**Date:** April 13, 2021 (Tuesday)

**Venue:** Zoom

**Time:** 6:30PM

**Present:**

Gail Marlow (Interim Principal until end of April 2021)  
Bill Martin (Co-Chair)  
David Shih (Co-Chair)

Anita Parkinson (Treasurer)  
Donna Lei (Secretary)  
Cameron Clow  
Carolyn Yeung

Winola Chiu

The meeting was called to order by Bill Martin at 6:40pm.

	Agenda Item	Executive	Details	Action Item
1	Welcome, Land Acknowledgment and Intros	Anita P.	<i>"I would like to acknowledge that we are gathered on the traditional, ancestral and unceded territory of the Coast Salish peoples—Skwxwú7mesh (Squamish), Stó:lō and Səlílwətaʔ/Selilwitulh (Tseil-Waututh) and xʷməθkʷəy̓əm (Musqueam) Nations."</i>	
2	Approval of meeting agenda	Bill	Agenda approval moved by Bill and seconded by Winola	
3	Approval of last meeting's minutes (Mar 2021)	Bill	<ul style="list-style-type: none"> <li>• MOVED by Bill and SECONDED by Winola</li> <li>• Minutes adopted</li> </ul>	
4	Principal's Report	Armin	<ol style="list-style-type: none"> <li>1. Principal Marlow will be our interim Principal until end of April 2021 while Armin is on leave.</li> <li>2. Kindergarten registration is full and full enrollment for next year and Division will be the same as this year. Staff changes will be made by the end of June 2021. We cannot accept any cross boundaries and there are quite a number of students on the waiting list.</li> <li>3. All teachers and students are masked-up. No transmission has happened from student to student among classrooms. Thank you Vancouver Coastal Health and the Health Committee at Vancouver School Board for the thorough arrangement.</li> </ol> <p><u>Questions from parents:</u></p> <ol style="list-style-type: none"> <li>1. Regarding the case that we had, were the close contacts within the school being contacted and</li> </ol>	

			<p>requested to self-isolate? (Gail: Yes, VCHRI contacted the close contacts and the children have to stay away from school for 10 days. For the ones who have exposure to COVID, that person needs to quarantine for 14 days.)</p> <p>2. Did the school get involved during the contact procedures? (Gail: VCHRI contacted the family very closely and worked with the families closely)</p> <p>3. Seating plan – All children are sitting in the classrooms. Principal can provide the seating plan to VCHRI so they can contact the students who would be in close contact with the infected person.</p> <p>4. A parent whose kid was one of the close contact with the class shared the experience with PAC – Family received email from school and then one from VCHRI. Everyone in the household took the COVID tests and received negative result. Kid and mother did not leave the house for 14 days. Kid can return to school tomorrow. VCHRI was very helpful and provided guidance throughout the process.</p> <p>5. Although there is always a risk for the kids to go to school, there are lots of social and emotional positive effect and having all the kids to be at school is everyone’s driving force.</p>	
5	Treasurer’s Report	Anita	Please refer to <a href="#">Appendix A</a> for details	
6	Programs and events	Bill	<p>1. <b>An online book fair</b> will be coming up and info will be released next week during the Teacher-Parent Conferences – Order book online and proceed go to the Library.</p> <p>2. <b>Parent Education update</b> – June 7-14 will be the week for the workshop on mental health. We have set up an anonymous IdeaBoardz (<a href="https://ideaboardz.com/for/Laurier%20PAC/3735328">https://ideaboardz.com/for/Laurier%20PAC/3735328</a>) where you can submit comments and questions that Karlie will then use to prepare for the workshop.</p> <p>3. <b>Saleema Noon offers us two days</b> – Anita to email Gail so to pick one day for registration. There is one session for parents, and a separate one for kids.</p> <p>4. <b>Staff Appreciation</b> – we will offer gift cards with selection from a short list.</p> <p>5. <b>Annual AGM for the PAC in May</b> – proposed budget will be presented and nomination on the next PAC executives. More info will be sent out – self-nomination or be nominated by others and</p>	<p>Bill will get back to the counsellor, Karlie, and will send out the details in the next School eNewsletter</p> <p>Gail can survey the staff and provide the list to Anita</p>

			you can find the PAC constitution on the PAC website	
7	Fundraising	Bill/Anita /David	<p>a) <b>SOAR T-shirts</b> – PAC sold more than a \$1000. Winola and David helped distribute the T-shirts (Thank You).</p> <p>b) <b>Raffle draw</b> – Raffle winner Kevin Liang who won the \$157.50 prize. PAC can hold another Raffle for next month. Funds can be paid via e-transfer and will be promoted through the school eNewsletter</p>	
8	Other Business	Bill	<p>a) <b>Black History Month</b> – The idea of re-making the plaque is still there. Will proceed when Armin come back and fund is still available for this proposal.</p> <p>b) <b>Parade</b> – 20 people already registered for the parade on April 15. Gail will ask the staff to stand outside the school.</p>	Let's wait for Armin to further investigate and consult with Ms Magdee for more info about the plaque

Meeting was adjourned at 7:30pm (Motion moved by and seconded by David)

Next Meeting

The next PAC will be held on Wednesday, May 26, 2021 @ 6:30pm (Zoom invite to come)

- June (TBA)

The presented financials have three sections.

The first column of numbers is the actual values from last year. The second column of numbers is the budget for this year. The third section is the actuals for this year to March 31, 2021. The different columns represent the different accounts that the money is held/collected in. General is our main bank account, Fundraising is not currently in use. School Held is the account held by

the school and contains donations for which the VSB has issued tax receipts. Gaming is the account that the BC Gaming Grant goes into.

Since last PAC meeting in March

- Direct Appeal: January donations have come through from VSB - ?? Thank you to all who have donated.
- Fundraising: Earthbites Garden kits \$156
- Expenses: