

## Laurier PAC May 2023

Hello all!

It is time for our PAC Annual General Meeting (AGM)

大家好！

家长会年度会议(AGM)即将召开

**Topic:** Sir Wilfrid Laurier Elementary PAC Meeting

**Time:** May 24, 2023 6:30 PM Pacific Time (US and Canada)

**Meeting ID:** 875 5055 4794

**Passcode:** 381827

**Join Zoom Meeting on a laptop or mobile device:**

<https://us02web.zoom.us/j/87550554794?pwd=bUdwR0huZVJqQ3gwMkJkeUFsdEJidz09>

**Dial in:** +1 (778) 907 2071

If you need help joining, please email [laurier.pac@gmail.com](mailto:laurier.pac@gmail.com).

### **PAC Annual General Meeting (AGM) Wednesday May 24<sup>th</sup> 6:30 pm**

家长会年度会议(AGM)将于5月24日星期三, 晚间6:30举行

We will be holding our AGM online over Zoom. Please watch for the meeting invite and join us.

本次会议将通过Zoom以在线会议的方式举行。请留意会议邀请并积极参与。

The purpose of the AGM is to elect next year's executive (Chairperson, Treasurer, Secretary, DPAC rep, Hot Lunch and other event coordinators) and make plans for next year including a draft budget. This year, all PAC executive roles are up for re-election and we hope to see new parents stepping in to take on some of these roles. It is also possible for more than one person to share a role! To understand these PAC roles, please read the descriptions listed below, or talk to any PAC member. If you would like a role, either let us know in advance or at the meeting.

Being part of the PAC executive is a great way to get involved in the school and the school community.

Laurier is a great community and very rewarding to volunteer with.

召开家长会年度会议(AGM)的目的是为了选举出下一学年度的家长会干部(主席, 财务, 秘书, DPAC代表, 热午餐计划以及其他活动的协调员), 并且制定包括预算草案在内的下一学年度计划。

在本年度会议中, 全部的PAC家长会干部职位都将进行重新选举。我们期待能有更多的新面孔毛遂自荐以担任上述各职。同一职位, 可以独立担任亦可由多位家长共同担任。如需了解PAC职位详情, 请详见下列职位说明, 或请咨询PAC干部。如您有意担任某一PAC职位, 您可以提前联络我们或在年度会议上提出。

出任家长会PAC职位, 是参与学校生活和学校社群的一个很好方式。Laurier是一个非常好的群体, 在这里担任义工会令您收获良多。欢迎加入我们!

PAC Contact: [laurier.pac@gmail.com](mailto:laurier.pac@gmail.com) PAC Website: [laurierpac.ca](http://laurierpac.ca)

#### **2023-2024 School Year PAC Meeting Proposed dates:**

- Tuesday September 19
- Tuesday October 24
- Tuesday November 21
- Tuesday January 23
- Tuesday February 13
- Wednesday March 6
- Tuesday April 6
- AGM Wednesday May 22

## **Laurier PAC Executive Positions**

Here are the main responsibilities of the PAC positions but it is not such a formal structure and there is room to make the job your own. More details are available in the PAC Constitution (a copy is on the PAC website <http://laurierpac.ca/>)

### **Chairperson or Co-Chairs:**

The Chair runs the PAC meetings and is the official spokesperson for the PAC.

### **The Vice-Chairperson:**

If there is only a Chair (and not co-chairs) the Vice-Chair assists the Chair and fills in as needed.

### **The Treasurer:**

The Treasurer keeps track of the PAC finances. All income and expenses go through the Treasurer who reports on finances at all meetings.

### **The Secretary:**

The Secretary writes and distributes the minutes from all meetings

*These four roles have signing authority for the bank account as all cheques require two signatures.*

### **The District PAC (DPAC) Representative:**

The DPAC Representative attends the monthly Vancouver District PAC meetings to represent, speak, and vote on behalf of the Laurier PAC and reports back

### **The Hot Lunch Coordinator(s):**

The Hot Lunch Coordinators are in charge of all aspects of hot lunch. They plan, source and execute all hot lunch menus for each of the three terms. They also co-ordinate hot lunch ordering through Munch-a-Lunch (enter menus, answer questions, collect payments), and the team of volunteers.

### **The Event/*Fundraising* Coordinator(s):**

The Event/*Fundraising* Coordinators plan and execute PAC events and fundraisers such as Movie Nights, Purdy's Sale, Family Photos, Craft Fairs

### **The Sports Day Coordinator(s):**

The Sports Day Coordinator plans and executes the PAC portion of Sport day – lunch and concession

### **The Craft Fair Coordinator(s):**

The Craft Fair Coordinator sends out the notices for the craft fair, collects the forms for the tables and organized the volunteers.

### **The Movie Night Coordinator(s):**

Pick a night, pick a movie, choose some snacks, ask for volunteers, get to gym a bit early to set up then run the concession and help clean up after. Your kids will have a great time!