



Sir Wilfrid Laurier Elementary School

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## Sir Wilfrid Laurier Elementary School Minutes of Parent Advisory Council (PAC) Meeting

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**Date:** March 11, 2026 (Wednesday)

**Venue:** Laurier Library

**Present:**

Maggie Yang (PAC Vice-Chair)  
Miriam Leung (Treasurer)  
Margaret Lung (Co-Treasurer)  
Jessica Liu (Social Media/Website)  
Amelia Versteeg (Secretary)  
Geri Gruft (Principle)

Debra Locke  
Carolyn Yeung  
Nathan Chan  
Darwin Toledo  
Bronagh Kehler (Teacher)  
Sabrina Wong (Teacher)

The meeting was called to order by Maggie at 6:34 pm.

	Agenda Item		Details	Action Item
1	Welcome, Land Acknowledgment	Maggie	“With deep gratitude and respect, we are honoured to be learning and unlearning on the ancestral and unceded lands of the xʷməθkʷəy̓əm (Musqueam), Skwxwú7mesh Úxwumixw (Squamish Nation) & səliłwətał (Tsleil-Waututh Nation).”	
2	Approval of meeting agenda, last meeting minutes	Maggie	<i>Amelia motions to approve meeting agenda and last meetings minutes. Seconded by Carolyn. Motion carried</i>	Agenda and minutes approved.
3	Principal's update	Geri	<p><b>School updates</b></p> <ul style="list-style-type: none"> <li>● Winter Term ended</li> <li>● Space Edu will now be used to share all learning updates</li> </ul> <p><b>Events and Activities</b></p> <ul style="list-style-type: none"> <li>● April 2<sup>nd</sup> there will be a performance by KABAM</li> <li>● Vancouver Hawks Field Hockey program is booked to work with all classes from April 13<sup>th</sup>-17<sup>th</sup></li> <li>● 2 early dismissal days upcoming in April (29<sup>th</sup> &amp; 30<sup>th</sup>) for parent teacher conferences</li> </ul>	

			<ul style="list-style-type: none"> <li>• May 22<sup>nd</sup> will be a sports day.</li> <li>• The end of the year will have a Walk, Ride, Roll event being planned for the end of May beginning of June</li> </ul>	
4	Teacher Request	Bronagh and Sabrina	<p><b>Proposed support for Grade 2&amp;3 field trip</b></p> <ul style="list-style-type: none"> <li>• Britannia Mines field trip is planned for June 2<sup>nd</sup> <ol style="list-style-type: none"> <li>a. Copper Quest - underground tour of mine</li> <li>b. Boom Workshop - light and sound effects in the mills</li> <li>c. Gold Quest - gold panning</li> <li>d. Curriculum Connections – Landforms, heritage &amp; past, changes over time to communities</li> </ol> </li> <li>• There will be 88 students between 4 classes</li> <li>• Field trip total cost is \$1918.88. School bus cost is \$1940.40. Total cost comes to \$3859.28</li> <li>• This comes to \$47 per child</li> <li>• Fundraising request is for \$15 per child.</li> <li>• Need to know by April 15<sup>th</sup>.</li> </ul> <p><b>Discussion</b></p> <ul style="list-style-type: none"> <li>• The funds are available but how is this kept equitable for other classes and children</li> <li>• Suggestion: this is a one-off event and in the future perhaps there could be a dollar amount per child in each class be set aside to keep it equitable.</li> </ul> <p><i>Amelia motions to approve the spending. Seconded by Margarete. Motion is Tabled.</i></p>	Motion to approve spending is tabled to a later date for further discussion
5	Treasurer update	Margaret	<p><b>Profit &amp; Fundraising</b></p> <ul style="list-style-type: none"> <li>• Spirit Wear Sales raised \$128</li> <li>• Hot Lunch – under forecast by \$4,000-\$5,000</li> </ul> <p><b>Expenditures</b></p> <ul style="list-style-type: none"> <li>• Decodable Readers \$1,835</li> <li>• Selema Noom Body Science \$1785</li> <li>• Community event Games \$2,000</li> <li>• Term 2 t-shirt orders vendor payment \$468</li> </ul>	

			<p><b>Upcoming Commitments</b></p> <ul style="list-style-type: none"> <li>• Venders \$9,315</li> <li>• Tablets \$8,000</li> <li>• Churchill Scholarship \$500</li> <li>• Performances (x2) \$2,000</li> </ul>	
6	Spring Carnival	Debra	<b>No updates</b>	
7	PAC Programs		<p><b>Hot Lunch (Miriam)</b></p> <ul style="list-style-type: none"> <li>• Munch-a-lunch open for spring closes on March 15<sup>th</sup></li> <li>• Fantuan opens soon</li> <li>• Of the two programs we are receiving more out of munch-a-lunch</li> <li>• We will need to decide what programs to go forward with next year by April</li> <li>• We need more volunteers for delivering lunch. Using students or lunch monitors for volunteer hours are not permitted by the school.</li> </ul> <p><b>PAC Notice Board</b></p> <ul style="list-style-type: none"> <li>• Tabled</li> </ul>	
8	DPAC Update	Felix	<b>No updates</b>	
9	Other		<p><b>Staff Appreciation Day (June)</b></p> <ul style="list-style-type: none"> <li>• Carolyn will be running it</li> <li>• Geri will get back with a day for it in June</li> </ul> <p><b>Sports Day</b></p> <ul style="list-style-type: none"> <li>• May 22<sup>nd</sup></li> <li>• Sabrina and Vivian (teachers) will be coordinating it</li> <li>• PAC will be covering food for volunteers</li> </ul> <p><b>Parents inquiry about special needs funding</b></p> <ul style="list-style-type: none"> <li>• When putting in requests for SSA a needs assessment is submitted</li> </ul>	

			<ul style="list-style-type: none"> <li>• Number of SSA is determined for the school and are dispersed based on level of need for safety and communications</li> <li>• Resource Teachers do the needs assessment</li> <li>• “are there enough SSA’s for the school?” yes/ no depending on the day</li> <li>• If parents have any concerns they can make an appointment with Geri and the teacher</li> </ul> <p><b>Does Space EDU replace teams?</b></p> <ul style="list-style-type: none"> <li>• Depends on the teacher</li> </ul> <p><b>Grade 7 celebrations</b></p> <ul style="list-style-type: none"> <li>• Teachers will reach out</li> </ul> <p><b>Selema Noom</b></p> <ul style="list-style-type: none"> <li>• Some found the parent portion wasn’t useful</li> <li>• There was an expectation of how to broach topics with children not simply an overview of what would be taught to children</li> <li>• Feedback can be provided to the vendor</li> </ul>	
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*Maggie motions to end the meeting. Seconded by Amelia. Motion carried. Meeting was adjourned at 7:41 pm.*

Next Meeting: April 15<sup>th</sup>, 2026. Venue: Laurier Library