



Sir Wilfrid Laurier Elementary School

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## Sir Wilfrid Laurier Elementary School Minutes of Parent Advisory Council (PAC) Meeting

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**Date:** November 19, 2025 (Wednesday)

**Venue:** Google Meets

**Present:**

Rahul Aggarwal (PAC Chair)	Sherrise Alojado (Laurier Teacher)
Maggie Yang (PAC Vice-Chair)	Debra Locke
Felix Li (DPAC Representative)	Florence Hung
Miriam Leung (Treasurer)	Alex Lee
Margaret Lung (Co-Treasurer)	Carolyn Yeung
Jessica Liu (Social Media/Website)	Kevin Liang
Amelia Versteeg (Secretary)	Nathan Cheng
Brian Ng (Hot Lunch Coordinator)	

The meeting was called to order by Rahul Aggarwal at 6:34pm.

#	Agenda Item	Presenter	Details	Action Item
1	Welcome, Land Acknowledgment	Debra	“With deep gratitude and respect, we are honoured to be learning and unlearning on the ancestral and unceded lands of the x <sup>w</sup> məθk <sup>w</sup> əyəm (Musqueam), Sḵwxwú7mesh Úxwumixw (Squamish Nation) & səlilwətał (Tsleil-Waututh Nation).” Brief round of introductions.	
2	Approval of meeting agenda, last meeting minutes	Rahul	Motion to approve meeting agenda and last meeting minutes. Moved by Rahul, seconded by Felix. Motion carried.	Agenda approved. Minutes approved.
3	Principal’s update	Sherrise	<p><b>1. School updates</b></p> <p style="padding-left: 20px;">a. Reading and Learning Updates to be sent home Tuesday December 16<sup>th</sup>.</p> <p><b>2. Events and Activities</b></p> <p style="padding-left: 20px;">a. Successful Craft Fair</p> <p style="padding-left: 20px;">b. Primary Winter Concert to be held Friday December 12<sup>th</sup> at 1:30pm. Primary Dance group will also be presenting.</p> <p><b>3. Budget and Resources</b></p>	

			<ul style="list-style-type: none"> <li>a. Laurier received a \$500 walk, bike, roll grant. To be held in May.</li> </ul>	
4	Treasurer update	Margaret	<ul style="list-style-type: none"> <li>1. Purdy's Fundraiser raised - \$702</li> <li>2. Craft Fair raised - \$848</li> <li>3. First Aid Kits raised - \$849 <ul style="list-style-type: none"> <li>a. Will be delivered before month end and distributed to classrooms</li> </ul> </li> <li>4. Spirit Wear Sale - <ul style="list-style-type: none"> <li>a. no stock is kept on-hand, so we don't worry about overstock.</li> <li>b. Sales to date \$1,300</li> <li>c. Expected vendor fees of \$900</li> <li>d. Last day to order was today (November 19<sup>th</sup>)</li> <li>e. Next fundraiser in spring 2026</li> </ul> </li> <li>5. Hot Lunch profit of \$2,300 for term 1 (doesn't include Fantuan).</li> <li>6. Expenditures: <ul style="list-style-type: none"> <li>a. Funded classrooms \$350/FTE</li> <li>b. PAC website \$233</li> <li>c. Projector, decoder readers, garden, and Saleema Noon presentation (approved at October meeting)</li> </ul> </li> </ul>	
5	Purchase Requests	Rahul	<ul style="list-style-type: none"> <li>1. iPads - Request was made of 2 iPads per classroom (approx. \$1,500) <ul style="list-style-type: none"> <li>a. Invite IT committee to present to the PAC as there are many questions at this stage. <ul style="list-style-type: none"> <li>i. VSB had previously been promoting Chromebooks as they were more accessible and affordable.</li> <li>ii. Classrooms have apple tv's that the Chromebooks are having difficulty connecting to.</li> <li>iii. VSB will only services iPads</li> <li>iv. What is the planned use of the tablets</li> <li>v. Understood that Laurier was moving towards less devices/ screen time. How do the iPads align with this</li> <li>vi. When would Chromebooks be available for bulk purchases</li> <li>vii. PAC money is not our money, and we need to be fiscally responsible, and we need all information available to us regarding costs</li> <li>viii. Won't be spending \$15K at this point as it leaves little less for anything else</li> </ul> </li> </ul> </li> </ul>	iPads purchases tabled until next meeting.

			<p>but will consider \$7,500 + \$500 for incidentals subject to the IT Committee speaking with the PAC.</p> <p>ix. It was helpful last time when Ms. Truchi came and talked about decodable books. It would be helpful to have IT committee speak with the PAC.</p> <p><b>b. Tabled until next meeting</b></p>	
6	Other business	Rahul	<p><b>1. Empty medication container was found in or around school grounds</b></p> <p>i) no process in place but students are told to not touch anything they don't recognize and report directly to supervision aid, head office, or adult.</p> <p>ii) Suggests teachers should have a revision with classrooms around the process.</p> <p>iii) Do supervision aids do a cursory walk around the grounds for anything unfamiliar</p> <p><b>2. Protocol if a child gets hurt on school grounds</b></p> <p>a. If supervision is around children are advised to talk to them.</p> <p>b. Before or after school they can go to the office. Office assistants are First Aid certified. Will confirm with Geri what time the office is closed.</p> <p>c. Question from parents: when do parents get a phone call if their child is injured.</p> <p>d. Parents are informed of any form of head injury. Does not know the standard for minor cuts/ injuries.</p> <p>e. A parent brought up that both children had injuries (bleeding) and wasn't notified</p> <p>f. What is the standard if parents believe something warrants being informed about, but the office staff didn't determine as such.</p> <p><b>g. Will address to Geri to get better clarification</b></p> <p><b>3. Incident between a non-Laurier child who kicked and choked Laurier child on school grounds but after 4pm.</b></p> <p>a. Are parents aware that kids are not supposed to be on school grounds once supervision ends at 3:20pm</p> <p>b. What policies are told to students for where to go for help after supervision ends.</p>	<p>Confirm with Geri what time the office is open/ closed.</p> <p>Address with Geri what is the standard for injuries being reported.</p> <p>Have Geri make a message to parents informing them of when supervision begins and ends on school grounds.</p>

			<ul style="list-style-type: none"> <li>c. Parents need to have these conversations with children about how and when they are to leave the grounds.</li> <li><b>d. Will have the school make a one or two line message to the parents about there being no supervision.</b></li> </ul> <p><b>4. Santa Appearance in December</b></p> <ul style="list-style-type: none"> <li>a. Would need volunteers and a suit <ul style="list-style-type: none"> <li>i) Concerns for complaints by families who don't celebrate Christmas</li> <li>ii) Santa is more of a mascot then specifically religious</li> <li>iii) There are no known numbers or budget. How would this be determined with this being the last meeting before Christmas</li> <li>iv) We can allocate a budget that it must fall within and set a date in consultation with Geri.</li> <li>v) When candy canes and hot chocolate were given in the past it was a huge success</li> <li>vi) Some don't believe Santa would be inclusive of everyone</li> </ul> </li> <li>b. Margaret moves to vote on a budget of \$300 for treats. Seconded by Rahul. Motion carried.</li> <li>c. Rahul moves to vote on Santa Clause to hand out the treats. No Second. Motion defeated.</li> </ul>	
7	DPAC Update	Felix	<ul style="list-style-type: none"> <li>1. Last meeting was October 23<sup>rd</sup></li> <li>2. A petition is out for parents who want to voice concerns over the closure of Carlton elementary school.</li> <li>3. Workshop from Kathy McMillan on navigating K-12 literacy. <ul style="list-style-type: none"> <li>a. Felix will put the information on the PAC website</li> </ul> </li> </ul>	Felix to put information about Kathy McMillan workshop on PAC Website
8	Hot Lunch	Brian	<ul style="list-style-type: none"> <li>1. Volunteering has been good this year</li> <li>2. Change in process (not selling juices, and not having to check the orders) has been good.</li> <li>3. Signing in at the office and having volunteers wear nametags has not been an issue.</li> <li>4. Profit and platforms <ul style="list-style-type: none"> <li>a. Projected profit this term is \$3,300 versus last years \$4,600</li> <li>b. Boston Pizza had a \$300 drop</li> <li>c. Sushi had a \$160 drop</li> <li>d. Fantuan is \$752</li> </ul> </li> </ul>	

			<ul style="list-style-type: none"> <li>e. Thinks discrepancy is from parents learning a new system</li> <li>f. Fantuan is not much work on our side. Suggests we test for another term.</li> <li>g. We have one less division than last year which could also be a reason for the large drop</li> </ul> <p>5. What is the policy around extra lunches (kids who are away)</p> <ul style="list-style-type: none"> <li>a. They go to the office for kids who are missing/forgot lunch or to volunteers.</li> </ul>	
9	Craft Fair	Debra	<ul style="list-style-type: none"> <li>1. Biggest fair so far with 30 plus vendors signed up</li> <li>2. Would like to do it again next year.</li> </ul>	

Motion to end the meeting was moved by Rahul. Motion carried. Meeting was adjourned at 8:07pm.

Next Meeting: January 13, 2025 (Tuesday) at 6:30pm, virtually via Google Meets.