



Sir Wilfrid Laurier Elementary School

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Sir Wilfrid Laurier Elementary School Minutes of Parent Advisory Council (PAC) Meeting

Date: October 29, 2024 (Tuesday)

Venue: Laurier library

Present:

Rahul Aggarwal (Chair)
Diego McClean (Co-Chair)
Bill Martin (PAC Past Chair)
Debra Locke (Events Coordinator)
Margaret Lung (Treasurer and DPAC)
Hannah Chiang
Winola Chu
Debra Locke

Aly Woodward
Brian Ng
Felix Li

Regrets:

Ms. Geri Gruft (Principal)
Miriam Leung (Co-Treasurer)

The meeting was called to order by Rahul Aggarwal at 6:35pm.

	Agenda Item		Details	Action Item
1	Welcome, Land Acknowledgment	Bill, Geri	"With deep gratitude and respect, we are honoured to be learning and unlearning on the ancestral and unceded lands of the x̱w̱məθḵw̱əy̱əm (Musqueam), Sḵwx̱w̱ú7mesh Úxwumixw (Squamish Nation) & səlilwətał (Tsleil-Waututh Nation)." Brief round of introductions.	
2	Approval of meeting agenda	Bill	Moved by Rahul, seconded by Bill. Motion carried.	Agenda approved.
3	Approval of last meeting minutes	Bill	Moved by Rahul, seconded by Bill. Motion carried.	Minutes approved.

4	Financial report	Margaret	<ul style="list-style-type: none"> ● HL sales projects profit of \$4k for T1 ● HL revenue \$37k, payments so far is \$2k, estimated \$30.5k more payments ● Orange t-shirts bulk cost \$1255, revenue \$645 - orange shirts sold at cost, expecting profit through the year from future sales with margin and sales of existing stock ● Gaming account - \$7.9k, need to be specific and decide what to use it for - keep receipts ● Currently \$21.4k funds available with \$18.2k budgeted ● Exec grants \$100 for gift certificate for departing HL coordinator ● The new budget reporting provides a budget & cash position that shows expected balance after budgeted expenses "if we didn't raise any more money" ● Financial Report shows full budget including future revenue ● Will send FTE request for classroom support to Geri 	Aligned on year's approach to budget reporting
5	PAC Programs, Events & Fundraising	Bill, Debra, Diego, Rahul, Margaret	<ul style="list-style-type: none"> ● Earthbites ended ● Direct Appeal - explained, PAC to request asks from school ● Hot Lunch - need a volunteer to help coordinate, Bill has admin access and can help manage users, we don't have a coordinator in place right now, Bill and Diego and Rahul to talk ● Purdy's - distribute Friday before last week of school? Need to work this out - Aly can work on this - connect with Katy ● T-shirts - Bill will set up - feeling parents would want to order for cold months ● Sports Day coordinator (Margaret's ask) Aly may be able to help ● Movie Night and Craft Fair <ul style="list-style-type: none"> ○ Our movie license ends 11/23 - discussed ○ Movie Night coming along - Debra has a few volunteers, door greeting, food service (pizza and hot dogs), cash, welcome, cleanup after, need food safe, whatever we do (hot dogs etc) - need to confirm with Geri. Last year made e-transfer possible ○ Craft Fair Nov 29th - black Friday, need volunteers, \$20 per table, will have a PAC table and can sell t-shirts and have a fundraising jar, students bring in crafts, 	

			<p>talking to local businesses, will maybe do a silent auction</p> <ul style="list-style-type: none"> • DPAC - need a new rep, new DPAC chair is interested in visiting schools could join a PAC meeting, Bill will join October and will link in Rahul and Aly • Dance? Need to coordinate with Geri, find in budget, book DJ • Maybe pedalheads this year? • Probably too late for this year but maybe future year do pumpkins 	
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Motion to end the meeting was moved by Rahul, seconded by Bill. Motion carried. Meeting was adjourned at 8:00pm.

Next Meeting: November 19, 2024 online