



Sir Wilfrid Laurier Elementary School

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Sir Wilfrid Laurier Elementary School Minutes of Parent Advisory Council (PAC) Meeting

Date: February 13, 2024 (Tuesday)

Venue: Zoom

Present:

Geri Gruft (Principal)
Bill Martin (Co-Chair)
Michael Chang (Co-Chair)
Carolyn Yeung (Secretary)
Margaret Lung (DPAC representative)
Debra Locke (Events Coordinator)

Ping Zhao (Hot Lunch coordinator)
Winola Chu
Hanieh Jahed
Trudy-Ann D.S.
Loren

The meeting was called to order by Bill Martin at 6:33pm.

	Agenda Item	Executive	Details	Action Item
1	Welcome, Land Acknowledgment	Bill	I would like to acknowledge that we are gathered on the traditional, ancestral and unceded territory of the Coast Salish peoples – Skwxwú7mesh (Squamish), Səlilwətaʔ/Selilwitulh (TsleilWaututh) and xʷməθkʷəy̓əm (Musqueam) Nations. Brief round of introductions.	
2	Approval of meeting agenda	Bill	Moved by Bill, seconded by Winola. Motion carried.	Agenda approved.
3	Approval of last meeting minutes	Bill	Moved by Bill, seconded by Winola. Motion carried.	Minutes approved.

4	Principal's Report	Geri	<p>Principal's Report.</p> <ol style="list-style-type: none"> 1) The laptops have arrived, and are being used daily in the South Building. There is a sign-up system, cart stored in Mr. Hong's classroom. A docking station is being built in the library to store the iPad and laptop carts. 2) The projector has not yet arrived; and most likely won't be ready to go for movie night on Feb 15, 2024. 3) Ingrid Berger is our temporary office administrator. Our permanent replacement will begin on March 1st. 4) Intermediate students will be participating in a student learning survey, Grade 4 and 7 - questions re: student satisfaction, engagement, career prep, etc. This survey will be given to the students during class time sometime before May 3. 5) Feedback from staff regarding Body Science (Saleema Noon) and Earthbites. 65% of the teachers responded to the survey. <ol style="list-style-type: none"> a) Saleema Noon: All of them are pleased with Body Science - in -line with age-appropriate learning, pace and content was appropriate and relevant. b) Earthbites had similar positive feedback re: curricular content, pace, and connection to other units of study. <ol style="list-style-type: none"> i) 18% - <i>definitely</i> want to continue with Earthbites; ii) 45% open to exploring other options; iii) 36% were <i>possibly</i> open to exploring other options. 6) Ms. Chung is preparing the intermediate students for a Spring concert on March 15. 7) Questions from PAC members: <ol style="list-style-type: none"> a) What is next for Earthbites? - still to be determined. <ol style="list-style-type: none"> i) There are new staff members at the school, and there are new families in our community. We want to make sure that all voices are heard. ii) Options include having different programs that may come in over the year to facilitate different learning opportunities based on the season. 	
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			<ul style="list-style-type: none"> iii) Earthbites is looking at planter refurbishment and this is currently on hold. iv) Nothing is decided yet for next year's program. Hopefully we can provide an update to them at the next PAC meeting. <p>b) What are the different options for spending PAC money and other learning programs?</p> <ul style="list-style-type: none"> i) The teachers can start a committee to help make a decision on alternative teaching opportunities to Earthbites, or there may be teacher-led opportunities. ii) It should be the staff/Principal to come up with some ideas for Earthbites alternatives. iii) In the end, it will also be up to next year's PAC as to how to spend the monies as well as the parent education budget. <p>c) Any there any team/sports options for the Spring term?</p> <ul style="list-style-type: none"> i) Ms. Geri has looked at a Dance program x 8 weeks. ii) There will be Track and Field in Spring, for Grades 4-7. iii) Basketball is going on currently for Senior Girls and Boys. 	
5	PAC Programs, Events & Fundraising	Bill	<p>1) Hot Lunch (Ping) – we have a new vendor, Libby's kitchen, it has a good reputation but 1 of the parents has had some concerns. There are some good options at reasonable prices. Currently awaiting response from the Hot Lunch committee for approval before we go ahead.</p> <ul style="list-style-type: none"> a) Bittersweet - the food is good, but they are not able to support the full calendar for the next term, i.e. not able to commit to every Wednesday for next term. <p>2) T-shirts - Pink T-shirt ordering period is until Feb 19, 2024. We have some stock, and we will submit an order, \$18/t-shirt. We are also looking at T-shirts and sweatshirts in other colours, especially with sports day coming up. We are trying to get enough for 50 T-shirts at least.</p>	

			<p>3) Movie night (Debra) - this coming Thursday (Feb 15), starts at 4:30pm. Food includes pizza, hot dogs, popcorn, chips. We will run the movie starting at 5pm. There will be a raffle during intermission, ½ way thru the movie, and trying to wrap up by 6:30/6:45pm, done by 7pm. We will also sell T-shirts that night. We have a tentative date in May for the 3rd movie night.</p> <p>4) Other events - Spring/Easter - the Event Coordinators team are thinking of doing an Easter goodie bag, filled with Purdy's chocolate bars/treats instead. Also looking at Egg My Yard event.</p> <p>5) Churchill has reached out regarding the 2 scholarships. We will continue to provide the annual scholarship as before.</p> <p>6) Grade 7 committee - tends to start up right after Spring Break. We will provide funding to the Grade 7 committee as before.</p> <p>7) Teacher and Staff appreciation - no date yet. Typically held in May.</p> <p>8) Craft/Bazaar fair - there were some questions about teacher participation expectations. We are not expecting teachers to help the kids prepare anything in advance. We hope that at least some teachers can participate by attending. Ms. Geri would attend to support this. Currently thinking of holding this in the 2nd or 3rd week of April. It would be a Laurier community event, and the school provides the space.</p> <p>9) DPAC (Margaret) - 5 new resolutions were brought forward at the last meeting, and all the PACs will vote on for the next meeting (Feb 29), i.e. making sure district is using transparent enrollment figures, building for future considerations (including considering StrongStart, after-school care programs, etc), more concrete timeline for the seismic upgrades. More details are available on the DPAC website.</p>	
6	Treasurer's report	Bill	<p>1) Treasurer's report up until the end of January 2024.</p> <p>1) From the General account, \$24,648.48 was paid out for the projector and laptops for the school. The cheque was withdrawn in February, so will be reflected next month.</p> <p>2) Hot lunch collected about \$400 late payments. Total HL deposits ~\$29k. We are still paying some invoices from Fall term.</p>	

			<p>3) Earthbites ~\$7k cheque withdrawn in Feb, and will be reflected next month.</p> <p>4) Questions - Was there or can there be an adjustment to community events budget line item to account for the increase in school population? (Yes, this was already accounted for) Can we have a budget for fundraising supplies? (This would fall under our community events budget).</p>	
7	Other business	Bill	<p>1) Next meeting - in person or Zoom?</p> <p>2) We have 2 meetings before the AGM (May) - At that meeting, we will need to elect a PAC executive for the following year. Nominations will be during the April meeting.</p> <p style="padding-left: 40px;">a) PAC positions and descriptions are in the constitution.</p>	

Motion to end the meeting was moved by Bill, seconded by Winola. Motion carried. Meeting was adjourned at 7:39pm.

Next Meeting

The next meeting will be held on Wednesday, March 6, 2024 @ 6:30 pm. TBD if it will be a Zoom vs. in-person or hybrid meeting.