



Sir Wilfrid Laurier Elementary School

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Sir Wilfrid Laurier Elementary School Minutes of Parent Advisory Council (PAC) Meeting

Date: September 19, 2023 (Tuesday)

Venue: Zoom meeting

Present:

Geri Gruft (Principal)
 Bill Martin (Chair)
 Carolyn Yeung (Secretary)
 Ahbedali
 Allan
 Joe Qiu
 Cameron
 Christopher
 Cindy W
 Clark Yan
 Colin
 Crystal
 Gita Joshi
 Gabriel Sevilla
 Gloria
 Debra Locke
 Iris Lau
 Jeff Fei
 Jim
 Johnny
 Katy Won
 Kelly
 Kenneth Wong

Lulu Yang
 Margaret Lung
 Miriam
 Aly
 Niki
 Nicolette Wee
 Kristine Espiritu
 Ping Zhao
 Tingting (Tina) Wang
 Vicky
 Vipin Kumar
 Yan
 Rachel Miu
 Martin Esnaola
 Ruoh-Yeun (Rofie) Tu
 Juliana Cheung
 Lulu Nie
 Jeffrey
 Winola Chu
 PaoYi Chu
 Michael Chang

The meeting was called to order by Bill Martin at 6:36pm.

	Agenda Item	Executive	Details	Action Item
1	Welcome, Land Acknowledgment	Bill	I would like to acknowledge that we are gathered on the traditional, ancestral and unceded territory of the Coast Salish peoples – Sk̓wx̓wú7mesh (Squamish), Səl̓íl̓wətaʔ/Selilwitulh (TsleilWaututh) and xʷməθkʷəy̓əm (Musqueam) Nations. Brief round of introductions.	

2	Approval of meeting agenda	Bill	Moved by Bill, seconded by Carolyn. Motion carried.	Agenda approved.
3	Approval of last meeting minutes	Bill	Moved by Bill to approve last meeting minutes, and 2023-2024 meeting schedule, seconded by Carolyn. Motion carried.	Minutes approved.
4	Review PAC positions	Bill	Bill moved to approve Margaret Lung as DPAC representative, seconded by Martin. Motion Carried. Carolyn moved to approve Michael Chang as Co-Chair, seconded by Martin. Motion Carried.	PAC executive positions voted upon and approved.
4	Principal's Report	Geri	<p>Principal's Report.</p> <ol style="list-style-type: none"> 1) There are 6 classrooms presently in use in the South Building. We have 17 divisions in total at Laurier this year. 2) Activities are getting underway: <ol style="list-style-type: none"> a) Terry Fox run will be tomorrow - organized by Ms. Boucher and Ms. Sekhon. b) Ms. Chung has arranged for an info meeting re: choir c) Mr. Hong - info meeting re: soccer. d) Ms. Murphy - has provided info to students re: cross-country. e) Meet the Teacher night will be this Thursday evening (Sept 21, 2023) 3) In October, we will begin FSA assessments with the Grade 4 and Grade 7 students. 4) Questions from PAC members: <ol style="list-style-type: none"> a) Are PAC meetings held once per month? <ol style="list-style-type: none"> i) Yes b) When is the library open? <ol style="list-style-type: none"> i) Before school and afterschool x 15 minutes. 8:45-9am, and 3-3:15pm. c) How will the kids in the South Building hear announcements? <ol style="list-style-type: none"> i) The PA system is being revamped, so that the PA system and bell system in the South Building are interconnected to the Main building (in progress) d) Will PAC meetings be in-person again? 	

			<ul style="list-style-type: none"> i) Yes, we are hoping to have in-person meetings again, hopefully in October 2023. e) Can students go (to the library) alone? <ul style="list-style-type: none"> i) Primary students are dismissed to their family, so would go with their family/caregiver. Intermediate students can go to the library alone. f) How many students are currently enrolled at Laurier: <ul style="list-style-type: none"> i) Current status is 399 students (may still fluctuate slightly), and our school is full. g) How many teaching staff are there? <ul style="list-style-type: none"> i) Currently still waiting for a FT teacher to fill Div 6 opening - (Grade 4/5 class) - currently taught by TOC. ii) SSA - waiting for 1 more. iii) Ms. Geri will provide additional info regarding staff roster as they are finalized h) Has there been a change in the lunch time and eating time? Does this mean a loss of instructional time over the year? <ul style="list-style-type: none"> i) When eating happens during instructional time, it is expected that "instruction" is happening concurrently (i.e. mindful eating, reading, story time). The teachers have expressed a preference for having the students eat at 1pm. ii) Ms. Geri is looking at whether there are different ways of addressing the timing of lunch going forward. Varying concerns from teachers, and student supervision, timing of hot lunch, etc. The situation is currently under review by Ms. Geri. i) What is the classroom capacity cutoff for Kindergarten classes? <ul style="list-style-type: none"> i) There is a maximum of 20 students per K class, which can be reduced by 1 under certain circumstances. 	
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5	PAC programs and Fundraising	Bill	<p>1) PAC programs:</p> <ul style="list-style-type: none"> a) Hot Lunch Program (Ping) - we have 4 different vendors, and will be offering hot lunch 5days/week. Ordering deadline due in a few days, and HL will start next week. <ul style="list-style-type: none"> i) Concern from PAC parent - We are still not compliant with the Ministry guidelines regarding Food and Nutrition in schools. b) PAC welcome package was included in Ms. Geri's email to the parents: the save the date for today's meeting, info re: PAC website, meeting schedule, brief intro re: PAC. c) Friendship list - you can volunteer as much information as you feel comfortable sharing. d) Next DPAC meeting is Sept 28 - parents can send any concerns to PAC via email for our DPAC representative to bring to the next DPAC meeting. e) Programs/activities such as movie night, craft fairs, photo gallery - will be coming up. f) Orange shirts for Truth and Reconciliation day (Sept 29) - we print and sell orange T-shirts at cost. g) Gaming grant - annual application. h) Fundraising: T-shirt sales (except Orange shirts), Purdy's sale, Direct Appeal, corporate donations, online auction. i) Earthbites - one of the programs that PAC supports through the year. j) Body Science - PAC is organizing a Saleema Noon parent and student educational session for this year. 	
6	Treasurer's report	Bill	<ul style="list-style-type: none"> 1) Budget - up until August 31, 2023. 2) Opening balance of approximately \$22k. 3) Review of the draft budget - adjustments for proposed Hot lunch profit and BC gaming grant based on updated student population numbers. 4) We will also need to update the proposed expenditures for classroom funding, author visits, staff appreciation, community events, Outreach events - to accommodate for increased numbers of staff and students. 5) Earthbites - we set an amount that the PAC feels is worth contributing to the program. In the coming months, we can revisit PAC support 	<p>Budget as proposed was adopted. Budget was amended to add \$2500 for pre-purchasing T-shirts at the beginning of the year to build inventory.</p>

			<p>of this program and options for funding Earthbites.</p> <p>6) \$3000 is the minimum account balance that needs to be leftover for next year's PAC based on the constitution.</p> <p>7) Motion moved by Bill to approve the Budget as proposed. Seconded by Aly. Motion passed.</p> <p>8) Motion moved by Bill to amend an increase to the budget to \$2500 to purchase T-shirts at the beginning of the year to be sold throughout the year. Seconded by Martin. Motion passed.</p>	
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Motion to end the meeting was moved by Bill, seconded by Carolyn. Motion carried. Meeting was adjourned at 8:10pm.

Next Meeting

The next meeting will be held on Tuesday, October 24 @ 6:30 pm (tentative plan to hold the next meeting in-person at the Laurier school library)