



Sir Wilfrid Laurier Elementary
School

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Sir Wilfrid Laurier Elementary School Minutes of Parent Advisory Council (PAC) Meeting

Date: April 18, 2023 (Tuesday)

Venue: Zoom meeting

Present:

Armin Samiei (Principal)
Bill Martin (Chair)
Carolyn Yeung (Secretary)
Cameron Clowe (DPAC representative)
Michael Chang
Jimmy Lee

Martin Esnaola (Events coordinator)
Winola Chu
Natasha Harry (Treasurer)
Ping Zhao (Hot Lunch Coordinator)
Debra Locke
Rachel Miu

The meeting was called to order by Bill Martin at 6:43pm.

	Agenda Item	Executive	Details	Action Item
1	Welcome, Land Acknowledgment	Bill	I would like to acknowledge that we are gathered on the traditional, ancestral and unceded territory of the Coast Salish peoples – Skwxwú7mesh (Squamish), Səl̓ílwətaʔ/Selilwitulh (TsleilWaututh) and xʷməθkʷəy̓əm (Musqueam) Nations. Brief round of introductions.	
2	Approval of meeting agenda	Bill	Moved by Bill, seconded by Winola. Motion carried.	Agenda approved.
3	Approval of last meeting minutes	Bill	Moved by Bill, seconded by Winola. Motion carried.	Minutes approved.

4	Principal's Report	Armin	<p>Principal's Report.</p> <ol style="list-style-type: none"> 1) April 19 and April 20 - student-led conferences, early dismissal at 2pm. 2) Thank you to Bill for assisting with dismantling 3 planters to make way for new planters for our school garden and Earthbites program in April. 3) Current news and concerns regarding the expansion of Laurier to the VSB Ideal minischool site starting Sept 2023. <ol style="list-style-type: none"> a) Population growth in our catchment: 5 years ago, the population at Laurier was ~230, and now the population is ~330 students. We are separating families across different schools, and some families need to travel across the city. Last year, we placed 13 K students outside of our school catchment, and this year there are 20 extra K students already. We currently have 42 students from Laurier catchment that are placed in other schools. b) Ms. Samiei found out about the move 1 hour before the VSB sent out the email to parents. She shared the information with the staff the next day, and the staff at Laurier are very happy with additional space. We do not have enough space at Laurier to accommodate our school needs, and to help with more special needs students as well. c) Ideal Mini-school is a choice program housed in the building adjacent to Laurier, not a separate school. Choice programs get assessed by the VSB yearly, and the program may be moved without outside consultation or approval. They are not closing the program, but planning to move the program to Churchill. d) At the end of April, we will know how many divisions we will have, and post jobs for teaching positions to accommodate for the expansion. e) Ms. Samiei and Laurier staff have not yet been inside the Ideal site to assess the layout. It is not yet decided which divisions will be housed in that building. There are still logistical concerns to be arranged. 	
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5	Treasurer's Report	Tasha	<ol style="list-style-type: none"> 1) We received \$1250.82 for Hot Lunch by the end of Feb 2023, and we received an additional \$27,222.20 for HL in March, not including the amount needed to pay the vendors. We will be over budget for profit by approx \$4k. At the beginning of the year, the expected profit budgeted for HL was \$13k, and we have received approx \$17k. 2) Direct appeal - we received another \$160 in cash funds since last update. We will try to move towards online only donations due to the cumbersome process for getting tax receipts for donations given by cash or cheque. 3) Movie night - we made approx \$260 profit after expenses. 4) Online auction - we received \$573 from the auction in March. Total funds raised from the auction was \$677. 5) Since March 31, we received the Purdy's cheque from the December fundraiser, ~\$1000. 6) We have provided Churchill with the scholarship fund cheque. 7) Sports Day is coming up next month, and we are hoping to have another T-shirt sale at that time. 	
6	PAC programs and Fundraising	Bill	<ol style="list-style-type: none"> 1) PAC programs: <ol style="list-style-type: none"> a) Earthbites - 3 planters have been replaced. We will discuss with Earthbites in June regarding next year's program. b) Sports Day - we have some T-shirt inventory for opening up sales prior to Sports Day. c) DPAC - Vik has different responsibilities within DPAC, but remains our liaison. Next DPAC meeting is April 27.. d) Parent education - we are getting ready for Saleema Noon presentations for next year. We have not organized anything else yet for this year. e) Author Visits - Bill has reached out to Ms. Altman for ideas. There is \$1200 budgeted. f) Staff appreciation - the past couple years, we have done gift cards for the staff due to COVID precautions. Previously, we have done a potluck, luncheon, etc. Perhaps we can do a luncheon again this year. g) Hot lunch program (Ping)- going smoothly, but we are in need of volunteers in the coming weeks. 	<p>PAC exec will send out another call for HL volunteers on the weekly newsletter.</p> <p>Bill will reach out regarding staff appreciation ideas.</p>

			<p>h) AGM will be on May 24, 2023. We will have a proposed budget for next year, and an opportunity to elect a PAC executive board for next year. The new budget will be approved in the Fall of 2023 by the incoming PAC.</p> <p>i) Purdy's - as discussed above.</p>	
7	Other Business		<p>1) We have a few teachers working on preparing Sports Day, and will have some volunteers from Churchill. Parents are usually there to set up a concession during Sports Day.</p> <p>2) Further discussion or concerns regarding the Laurier expansion to Ideal Mini-school site can be done via email and/or directly with Armin. Ideal has concerns that they are bringing up with the VSB directly and it is unclear if or how these concerns may affect the Laurier community. Laurier PAC can help to liaise between concerned parents and school administration if necessary.</p>	

Motion to end the meeting was moved by Bill, seconded by Winola. Motion carried. Meeting was adjourned at 8:20pm.

Next Meeting

The next meeting (AGM) will be held on Tuesday, **May 24 2023 @ 6:30pm.**