



Sir Wilfrid Laurier Elementary
School

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Sir Wilfrid Laurier Elementary School Minutes of Parent Advisory Council (PAC) Meeting

Date: January 24, 2023 (Tuesday)

Venue: Zoom meeting

Present:

Armin Samiei (Principal)	Winola Chu
Bill Martin (Co-Chair)	Lulu Yang
Carolyn Yeung (Secretary)	Jimbo
Martin Esnaola (Fundraising and Events)	Anna Pan
Cameron Clow (DPAC representative)	
Ping Zhao (Hot lunch coordinator)	

The meeting was called to order by Bill Martin at 6:40pm.

	Agenda Item	Executive	Details	Action Item
1	Welcome, Land Acknowledgment	Bill	I would like to acknowledge that we are gathered on the traditional, ancestral and unceded territory of the Coast Salish peoples – Skwxwú7mesh (Squamish), Səlilwətaʔ/Selilwitulh (TsleilWaututh) and xʷməθkʷəy̍əm (Musqueam) Nations. Brief round of introductions.	
2	Approval of meeting agenda	Bill	Moved by Bill, seconded by Winola. Motion carried.	Agenda approved.
3	Approval of last meeting minutes	Bill	Moved by Bill, seconded by Winola. Motion carried.	Minutes approved.

4	Principal's Report	Armin	<p>Principal's Report.</p> <ol style="list-style-type: none"> 1) Welcome and self-introduction. 2) Last Friday we had the Lions Dance group from UBC Kung Fu group. Skating season has started. 3) Report cards will be going home on January 31st. Finalizing assessments for the end of January for report cards to come out. 4) Next formal Parent-Teacher night will be in April. Parents can have informal meetings with their teachers prior to that upon request. 5) Kindergarten registration will be open until the end of January. This is more than we have had before. 25 of those are siblings of current students. There are 70 new K registrations as of today. Registrations after Jan 31st will lose sibling priority. 6) We only have 14 classrooms. If we add another K class, then we may lose our multi-purpose room, which we are using as our music room. 7) Our school is involved in a Book Drive in February - partnership between the Early Learning VSB and Rotary Club of Vancouver (Arbutus). Goal is to collect and recycle books to offer to StrongStart programs, to allow each child to read 1000 books before they start school. 8) Ms. Tan and her class are organizing a drive for the Food Bank. They are requesting specific items and monetary donations. 9) Visitors to the school: restrictions have been lifted, but we remain committed to safety. We need to know who is in the school, so all visitors must show up at the office first, i.e. to drop off lunch or for volunteering. If the visitors are staying for longer, then they should sign-in to receive a visitor badge. Hot Lunch team is excluded from needing to sign in and out as they are there for only a short period of time. 10) Sensory room: We didn't have a sensory room previously. When our population went down a few years ago, we had space in an extra portable, and it became a sensory room/"Ready Body, Learning Mind" space. The following year, our numbers went up, so we were left without a sensory room again. A storage room was transitioned into a sensory room; however, recently, the District went to visit the school and assessed the sensory room, and said it wasn't up to standards. They wanted us to close it. Armin contacted the District to let us know how we can improve it and meet the standards. The District Principal 	
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			<p>and SSA said there are pipes in the room which does not meet safety standards. School is requesting to see if they could give us another portable, but it is not within their budget, and it would need to go to the city for approval. The District assessed each room in the school and told us that the only option was to transform one of the 3 resource rooms (one of Ms. Baxter, Watson and Lum's rooms) into a sensory room. We also have a small counsellor room (for Ms. McDermid and our counsellor), but that is not one of the options. We would need to ask 2 teachers to share 1 room, in order to transform 1 of the rooms to a sensory room. They are serving other students for other reasons, and also ELL students. They would need to adjust their programs and spend time rearranging the rooms. There is a small storage room next to Ms. Lum's room which might be able to be transformed into a usable room. Ms. Samiei needs to be sensitive to all the students, and the teachers serving those students. We want to have a sustainable option. We are trying to get each classroom to have a "calming area" while arranging and deciding on the above.</p> <p>11) Any remaining Provincial Funds?</p> <p>a) A portion was targeted for families in need. Smaller amount allocated for school-wide performances, i.e. Lion's dance. We are hoping to use some of the funds to pay for our new planters. There are some plans for how the money will be spent which will be shared with the PAC in the future.</p>	
5	Treasurer's Report	Tasha	<ol style="list-style-type: none"> 1) Today's report is up to the end of Dec 31, 2022; 2) T-shirt sales were \$1835. 3) Movie night revenue was ~\$200. 4) Estimated \$5000 profit from Term 2 Hot Lunch. 5) Gift card fundraiser \$537. 6) Still waiting on Purdy's cheque. 7) Hot lunch numbers will change a bit because some additional orders came in January. 8) \$6500 was paid for the 2nd installment for the Earthbites program. 9) The Direct Appeal is underway. The official campaign is ending soon. 10) Classroom funding will be distributed shortly. 11) We expect revenue numbers to increase through the Direct Appeal, online auction, and Easter Purdy's. 	

6	PAC programs and Fundraising	Bill, Martin	<ol style="list-style-type: none"> 1) Fundraising (Martin): <ol style="list-style-type: none"> a) Online Auction (Martin) - We only have 2 donations so far. We hope to open for bidding on February 4th. b) Direct appeal is on until February 1st. c) We are hoping to have a 2nd Movie Night in late February, date TBD. 2) DPAC (Cameron)- There is a DPAC AGM coming up this Thursday. DPAC has a variety of committees and working groups, open to all parents. Call for volunteers to join the new Health and Safety working group with focus on ventilation. There are DPAC Executive meetings and general meetings - intention is for each PAC to have 1 DPAC representative for general meetings. They want to remain inclusive, and hopefully can get at least 1 representative from each PAC, but any PAC member can register and join the meeting; votes are done by the DPAC representative. 3) Gift card fundraising - ongoing. 4) T-shirts - we purchased a number of pink t-shirts in preparation for Pink Shirt Day on Feb 22nd. Hopefully we can get the fundraiser up on Munch a Lunch for a couple of weeks before Feb 22nd. 5) Purdy's Easter fundraiser - we will try to get all the chocolates ready before Spring Break. 6) Direct Appeal fundraiser is still underway. 7) The chairs that the school has for assemblies in the gym are old and need to be replaced. We discussed briefly at the last PAC meeting. We have a quote from the district, and there are a few other options. 	<p>Cameron will work with Bill to put something on the PAC website about the DPAC.</p> <p>PAC will look into whether we can help support the school for the chairs.</p>
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Motion to end the meeting was moved by Bill, seconded by Winola. Motion carried. Meeting was adjourned at 7:46pm

Next Meeting

The next meeting will be held on **Wednesday, February 15, 2023 @ 6:30pm.**