



Sir Wilfrid Laurier Elementary School

7350 Laurel St.  
Vancouver, BC, V6P 3T9

Phone: (604) 713-4925  
Fax: (604) 713-4927

## Sir Wilfrid Laurier Elementary School Minutes of Parent Advisory Council (PAC) Meeting

---

**Date:** November 22, 2022 (Tuesday)

**Venue:** Zoom meeting

**Present:**

Armin Samiei (Principal)	Winola
Bill Martin (Co-Chair)	Lulu
Cameron Clow (DPAC representative)	Linda
Carolyn Yeung (Secretary)	Leslie Situ
Martin Esnaola (Fundraising and Events)	Masky
Natasha Burke (Treasurer)	David Shih
Ping Zhao (Hot lunch coordinator)	Ling Wang
Gita Joshi	
Katy Won	
Manki	

The meeting was called to order by Bill Martin at 6:35pm.

#	Agenda Item	Executive	Details	Action Item
1	Welcome, Land Acknowledgment	Bill	I would like to acknowledge that we are gathered on the traditional, ancestral and unceded territory of the Coast Salish peoples – Skwxwú7mesh (Squamish), Stó:lō and Səl̓ílwətaʔ/Selilwitulh (TsleilWaututh) and xʷməθkʷəy̓əm (Musqueam) Nations. Brief round of introductions.	
2	Approval of <a href="#">meeting agenda</a>	Bill	1) Moved by Bill, seconded by Winola. Motion carried.	Agenda approved.
3	Approval of <a href="#">last meeting minutes</a>	Bill	Moved by Bill, seconded by Winola. Motion carried.	Minutes approved.

4	Principal's Report	Armin	<p><b>Principal's Report.</b></p> <ol style="list-style-type: none"> <li>1) Welcome and self-introduction.</li> <li>2) December 1- Earth Rangers will come for an assembly.</li> <li>3) "A Christmas Carol" show will be coming to the school as well.</li> <li>4) We will be having Primary and Intermediate concerts, and a survey has gone out to find out how many people will be coming. We have a maximum capacity of the gym, and can only offer 100 seats. We will start to distribute tickets to these events.       <ol style="list-style-type: none"> <li>a) Primary concert will be on Friday Dec 9 from 11am-12pm and Intermediate concert will be on Tuesday Dec 13 from 1:30-2:30pm.</li> </ol> </li> <li>5) Kindergarten registration - 50 new Kindergarten students have registered to date. Some will attend a choice program or other schools, but this is higher registration than we typically get. We will have 2 full classes, but we are not sure if we will have another full class of Kindergarten. Usually this is not decided until June.</li> <li>6) Q&amp;A:       <ol style="list-style-type: none"> <li>a) How is Earthbites going?           <ol style="list-style-type: none"> <li>i) The cost from VSB for each planter is \$1500. They will not be able to start before Spring or Summer. Last time, we asked the high-school (Churchill), and the cost was much lower.</li> <li>ii) Earthbites works with 4 schools, and the other schools do not spend anything from their school budget. Other schools will charge parents \$7 to \$10 to cover for the Earthbites fees.</li> </ol> </li> <li>b) Any update on the benches?           <ol style="list-style-type: none"> <li>i) The artist says this is not the best time to do the painting. We will need to wait for better weather. The school will be paying for the artist fees of \$3000.</li> </ol> </li> <li>c) What is the response from the Provincial Funds?           <ol style="list-style-type: none"> <li>i) The main goal of the fund is to support families.</li> <li>ii) Smaller amount allocated to outdoor classroom, snacks for</li> </ol> </li> </ol> </li> </ol>	
---	--------------------	-------	--	--

			<p>the students and compensating some of the activities.</p> <p>7) We also need new chairs for our assemblies, around 300 chairs would be helpful for the school. Can the PAC help out to purchase new chairs?</p> <p>a) At what point would the school put in money to purchase chairs, if we did not get funding from the PAC?</p> <p>i) Chairs are on our list of items we need to purchase. If PAC is not able to help, then this will come out of school funds, and we would not be able to spend on other items. We can borrow chairs from the district, but it is nicer to have our own chairs.</p> <p>8) No update yet from the SAFER schools session from the Ministry of Education.</p>	
5	Treasurer's Report	Tasha	<p>1) Today's report is up to the end of Oct 31, 2022;</p> <p>2) There was not a lot of activity for October, because hot lunch sales were closed, and T-shirt sales were completed.</p> <p>3) We got a profit from movie night of ~\$300.</p> <p>4) A few cheques made out to vendors are still not yet cashed.</p> <p>5) We have made the first installment to Earthbites.</p> <p>6) We are expecting more revenue to come through hot lunch sales, and our Purdy's fundraiser.</p> <p>7) Weebly charge is \$114 annually, and domain name is \$36 per 2 years. <b>Bill proposes that we add a \$150 line item for the website and domain name fees.</b></p> <p>8) Questions: Is there a place in the budget for PAC to support clubs at the school, i.e. the new chess club?</p> <p>a) We also have a SOAR committee, environmental committee with a recycling section, library monitors, and chess club. A student approached Ms. Samiei to ask about starting a chess club, and asked for teacher support. Ms. Baxter is the secondary staff sponsor. Any club that we start, we need to have a staff sponsor, which comes out of their free time (after school, before school, during lunchtime, etc). We also have our team sports, and the staff sponsors are doing this on their own time as well.</p>	<p><b>Bill proposed an amendment to the budget with an additional line item for website and domain name fees. Seconded by Martin. Motion Passed.</b></p> <p>PAC Executives can consider ways in which PAC might be able to support various clubs.</p>

6	PAC programs	Bill, Ping, Martin	<p>1) Hot Lunch (Ping) - We are getting ready for winter term ordering, and we will continue with 5 days per week. There is an increased cost from the vendors. A few new items have been added to our next term's menu. Hot lunch update will be sent out this Thursday.</p> <p>a) Question: There is a new document outlining the nutrition information for items that are being sold in schools. Is the new menu following the provincial guidelines?</p> <p>b) <a href="https://www2.gov.bc.ca/gov/content/education-training/k-12/administration/legislation-policy/public-schools/the-guidelines-for-food-and-beverage-sales-in-bc-schools">https://www2.gov.bc.ca/gov/content/education-training/k-12/administration/legislation-policy/public-schools/the-guidelines-for-food-and-beverage-sales-in-bc-schools</a></p> <p>c) Some vendors can provide this information. Some may not be able to provide this information.</p> <p>2) Movie Night (Martin) - our first movie night was a big success! It was a bigger event than we anticipated. Thanks to the staff, volunteers, and attendees. We hope to have 2 more movie nights, 1 per term.</p> <p>3) Friendship list - The submissions have closed. We have about 35 students whose contact information has been shared.</p> <p>4) DPAC (Cameron)- This Thursday evening is the next DPAC general meeting.</p>	<p>Gita can communicate with Ping to share information regarding the guidelines.</p> <p>Ping can contact the current vendors to find out what information they can provide on nutritional information.</p> <p>Cameron will be attending this week's DPAC meeting and can provide feedback next time.</p>
7	<u>Fundraising</u>	Bill, Martin	<p>1) T-shirt/sweatshirt sale is still currently open, T-shirts at \$15 and sweatshirts at \$32. They should be ready in December. We should have additional stock for Pink Shirt Day, and Sports Day in the Spring. Go to the events website, and order through Munch-a-lunch.</p> <p>2) Direct appeal - it was quite successful after we got back from holidays. We will plan to do this again in January until mid-February. We sold about \$3700, and got a profit of almost \$1000 for PAC.</p> <p>3) Purdy's pickup will be next Monday. exact place and time TBD.</p>	<p>PAC will request for Armin to send out another reminder before T-shirt sales close.</p> <p>PAC will provide further details regarding the Purdy's pickup location/time soon.</p>
8	Other business		<p>1) Reminder about our website and Facebook page.</p>	

Motion to end the meeting was moved by Bill, seconded by Winola. Motion carried. Meeting was adjourned at 8:03pm

Next Meeting

The next meeting will be held on **Tuesday, January 24, 2023 @ 6:30pm.**