



Sir Wilfrid Laurier Elementary School

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Sir Wilfrid Laurier Elementary School Minutes of Parent Advisory Council (PAC) Meeting

Date: September 20, 2022 (Wednesday)

Venue: Zoom meeting

Present:

Armin Samiei (Principal)
Bill Martin (Co-Chair)
Cameron Clow (DPAC representative)
Carolyn Yeung (Secretary)
Martin Esnaola (Fundraising and Events)
Natasha Burke (Communications, Treasurer)

Howard Cheung
Jenny W
Jerrylyn Cuadro
Jing Fang
Linda Wei
Lulu Yang
Minami Suzuki
Rachel Miu
Rommel
Selina
Sharlene Pascua
Snow Xue Zhang
Steven Wan
Tania
Veronica
Winola

Alfonso
Anita Parkinson
Cyril Lee
Darren Ng
Diane Gin
Dilani Sanmugathas
Edith
Gita Joshi
Hiro

The meeting was called to order by Bill Martin at 6:35pm.

	Agenda Item	Executive	Details	Action Item
1	Welcome, Land Acknowledgment	Bill	“I would like to acknowledge that we are gathered on the traditional, ancestral and unceded territory of the Coast Salish peoples – Sk̓wx̓wú7mesh (Squamish), Stó:lō and Səl̓ílwətaʔ/Selilwitulh (TsleilWaututh) and x̣ʷməθkʷəy̓əm (Musqueam) Nations.” Round of introductions	
2	Approval of meeting agenda and meeting dates	Bill	1) Moved by Bill, seconded by Carolyn. Motion carried. 2) Approval of this year’s PAC meeting dates. Moved by Bill, seconded by Carolyn. Motion carried.	Agenda approved. PAC meeting dates approved.
3	Approval of last meeting minutes	Bill	Moved by Bill, seconded by Carolyn. Motion carried.	Minutes approved.

4	Principal's Report	Armin	<p>Principal's Report.</p> <ol style="list-style-type: none"> 1) Welcome and self-introduction as Principal of Laurier, now in her 5th year. 2) Laurier has 14 Divisions with 330 students this year, the largest student population to date. 3) Weekly E-news is sent out to keep everyone updated. <p>** There was a disruption in the Zoom meeting due to technical difficulties (approx 6:55-7:05pm)** **The meeting resumed approximately 10 minutes later after a new Zoom link was sent out to parents and posted on the PAC website. **</p> <p>Q&A:</p> <ol style="list-style-type: none"> 4) Will there be assemblies this year? <ol style="list-style-type: none"> a) Restrictions for assemblies were lifted last year. Maximum occupancy in the gym is 400 people sitting and standing. b) The first assembly was split up into primary and intermediate to review expectations, and remind students how assemblies are run. c) There was a school-wide magician show for K-7. 5) Are there extra-curricular activities that will be restarted now that COVID restrictions have lifted? What kind of clubs/activities are available? <ol style="list-style-type: none"> a) Our SOAR committee is working on setting up clubs and committees. b) Staff members are volunteering their time for these clubs, and hopefully there will be more opportunities that we will hear about in the coming weeks and months. c) Sports teams are active at Laurier - i.e. volleyball, basketball, ultimate, soccer, cross country. d) All teams and clubs need a teacher sponsor. 6) Will there be field trips this year? <ol style="list-style-type: none"> a) No travel to other countries, but otherwise field trips are back to normal. Teachers are starting to submit field trip proposals. 7) Any staffing changes? <ol style="list-style-type: none"> a) Details are found in a previous E-news. b) Ms. Curran, is job sharing with Ms Spintzios. c) Ms. Satnam is joining the support staff team. d) There are 15 SSAs at the school. 	
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			<ul style="list-style-type: none"> e) A new SLP (Juliana) is covering for Aoife. f) Mr. James Taliano is a psychologist assigned to us. g) <u>Staff list</u> is available online. <p>8) Any room/resource/infrastructure changes?</p> <ul style="list-style-type: none"> a) No changes since last year - we still have the multipurpose room that is also used for Sparetime, gym, 2 portables, no changes to the classrooms and playground. <p>9) Are there any practices that were adopted during COVID that will be ongoing?</p> <ul style="list-style-type: none"> a) Continued reminders and focus on handwashing. b) No sharing of food. c) Lining up outside and filing in as a class fosters independence. Having each class enter the school from specific doors helps reduce congestion. These practices will continue. d) Masking is optional - students and staff. e) Daily self health check - continue to encourage kids who are sick to stay home. f) There have been no expressed concerns from parents so far. g) Refer to Version 9 for the most recent VSB health protocol. <p>10) What is the protocol regarding absences?</p> <ul style="list-style-type: none"> a) Call the safe arrival number, and use the school code 44# to leave a message. Please call before 9AM to report your child's absence. If you don't call, the office admin will call every family to verify their absence. b) If you are late, you will need to sign-in at the office. The child will get a late slip and they will be taken to their classroom. <p>11) How many absences are allowed?</p> <ul style="list-style-type: none"> a) There is no maximum length of absence due to sickness. b) If a child is absent for 30 consecutive school days (not illness related), they are removed from our system. <p>12) Is the school following BC guidelines regarding Food and Beverage Sales in schools?</p> <ul style="list-style-type: none"> a) The hot lunch vendors must meet specific criteria and provide documentation regarding food and business certification to be able to be considered as a hot lunch vendor. 	
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			<ul style="list-style-type: none"> b) Re: last year's Freezies sales - the information regarding what is allowed and not allowed has been passed on to the Grade 7 committee, and they will review the guidelines for this upcoming year in the event of any future fundraising events involving food, i.e. freezies. c) There will be new BC food/beverage guidelines coming out, and once they come out, we will need to review whether our hot lunches meet these criteria. 	
5	Treasurer's Report	Natasha, Bill	<ul style="list-style-type: none"> 1) Today's report is up to the end of Aug 31, 2022; 2) We made some budget line item increases in May 2022: <ul style="list-style-type: none"> a) increased author visits amount; b) increased scholarship budget; c) increased budget for community events; 3) We have 5 days per week of HL this year, and we have budgeted \$13k for income from hot lunch revenue. 4) We have put the movie licence back in the budget as this might be possible this year with lifted COVID restrictions. 5) We put babysitting back in the budget, if we are able to do a hybrid or in-person PAC meeting this 2022-2023 school year. 6) Last year we certified Natsuko and Vicky for Food Safe; certification lasts 5 years. 7) Ms. Magdee is Food Safe certified at the school level. 8) Bill moved to approve the 2022-2023 operating budget from the PAC, seconded by Tasha. Motion carried. 	Budget for this year (2022-2023) approved.
6	PAC programs	Bill	<ul style="list-style-type: none"> 1) Hot Lunch - Going well so far. Over 130 families have ordered hot lunch to date. Orders are still coming in. <ul style="list-style-type: none"> a) We are still needing more hot lunch volunteers. Only 31 spots have been filled out of 142 open spots. b) We appreciate feedback regarding vendors, and vendor suggestions. c) Prices have gone up due to increased food costs and vendors are charging more. 2) Welcome package - this will be put together by PAC and hopefully go out in the coming weeks. 	

			<ul style="list-style-type: none"> 3) Friendship list - information to be included with the welcome package. 4) Earthbites - primarily funded by PAC, ongoing annually. 5) Other programs? We welcome any suggestions. 6) DPAC - Cameron is our DPAC representative and will bring our PAC concerns to the District and VSB if we have anything to bring forth. 	
7	<u>Fundraising</u>	Bill	<ul style="list-style-type: none"> 1) Gaming grant - similar to last year. 2) T-shirts - how to buy, T-shirt days <ul style="list-style-type: none"> a) Kate has initiated an Orange T-shirt order, and hopefully we can get this in place with orders before Orange Shirt Day/Reconciliation Day. 3) Purdy's - Winter Holiday/Spring. More info to come. 4) Direct appeal - we will be doing this again this year, likely this Fall. 5) Corporate donations - always welcomed, any time of the year. 6) Other (raffle, etc) - last year we had a successful raffle and auction. Hopefully we can repeat these this year as well. 7) Any suggestions for fundraising? <ul style="list-style-type: none"> a) gift card fundraisers i.e. Superstore/Costco. b) name label fundraisers. 	Bill to email Armin to provide an update regarding orange T-shirts ordering ASAP.
8	Other business	Armin	<ul style="list-style-type: none"> 1) Thanks to all the families who took care of the garden over the summer. 2) Earthbites garden markets - We had our first Earthbites garden market last week, and this was successful. Hopefully we can have more throughout the year. 3) This Thursday is "Meet the Staff" night. The staff introduction part will be outside; we will gather at the outside stairs at the back of the gym. There will be rotations every 15 minutes for families with more than 1 child at the school so that parents can attend different sessions. <ul style="list-style-type: none"> a) Hopefully we can have individuals from the PAC executive be around to answer questions that parents may have, especially parents who are new to the school. 4) PAC may want to consider whether we can help provide community funding to support families who may be struggling to cover costs for certain school activities, i.e. camp, field trips. 5) Are there any other ways that people can help the PAC? <ul style="list-style-type: none"> a) We always have a need for volunteers, and help. We are always open to 	

			feedback, and suggestions for change and improvements. b) Email us, check us out on Facebook. c) Contact the hot lunch team directly regarding inquiries into hot lunch and volunteering for hot lunch.	
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Motion to end the meeting was moved by Bill, seconded by Winola. Motion carried. Meeting was adjourned at 8:29pm

Next Meeting

The next meeting will be held on **Tuesday, October 25, 2022 @ 6:30pm** on Zoom (possibly hybrid).