



Sir Wilfrid Laurier Elementary
School

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Sir Wilfrid Laurier Elementary School Minutes of Parent Advisory Council (PAC) Meeting

Date: April 20, 2022 (Wednesday)

Venue: Zoom meeting

Present:

Armin Samiei (Principal)
Bill Martin (Co-Chair)
David Shih (Co-Chair)
Anita Parkinson (Treasurer)
Cameron Clow (DPAC representative)
Carolyn Yeung (Secretary)

Natasha Burke (Communications coordinator)
Winola Chu (Hot lunch team)
Gita Joshi
Martin Esnaola
Katy Won
Karen Lam

The meeting was called to order by Bill Martin at 6:52pm.

	Agenda Item	Executive	Details	Action Item
1	Welcome, Land Acknowledgment	Cameron	"I would like to acknowledge that we are gathered today on the traditional, ancestral, and unceded territories of the x ^w məθk ^w əy̓ əm Musqueam, S ^k wxwú7mesh Squamish & səliwətəl Tsleil-Waututh people, where we learn, live, and work." Round of introductions	
2	Approval of meeting agenda	Bill	Moved by Bill, seconded by Winola. Agenda approved.	
3	Approval of last meeting minutes	Bill	Moved by Bill, seconded by Winola. Minutes approved. Minutes and agenda adopted.	

4	Principal's Report	Armin	<p>April Update, Principal's Report.</p> <ol style="list-style-type: none"> 1) Masks became optional after Spring Break; however most students and staff are still wearing masks. There has been a gradual lifting of restrictions in the community, and hopefully we can bring back some of the activities that we had before COVID, with a "trauma-focussed lens", ensuring that everyone is kept safe and feels comfortable with the changes. 2) Hula Hoop teaching sessions - there were small group assemblies for same-grade children. 3) Senior boys and Senior girls basketball will be finishing up next week. Thank you to Mr. Fisher for coaching and supporting the basketball teams. 4) Track and Field is coming up soon, starting 1st week of May, until mid-June, for Grades 4-7. 5) "The Big One" Earthquake Drill will be on May 5. 6) Sports Day - coming up on May 20/22 . 4 UBC teachers and a group of teachers are helping to organize Sports Day, and Ms. Samiei will approach Churchill for Grade 8 volunteers. In the past, PAC provided pizza for Churchill volunteers, and freezies for the kids. Hopefully this can resume this year as well. 7) Benches - there are 4 benches at the school. The PAC may consider donating an additional bench in memory of Ms. Golby (still in discussions). An Indigenous Musqueam artist has looked at the benches, and Ms. Samiei has discussed with her regarding possibly doing some teaching about Indigenous local history in addition to providing the artwork for the benches. The artist will provide a proposal and quote to Ms. Samiei. 8) Grade 7 "Leaving Ceremony" - Ms. Samiei has provided some information to Grade 7 parents regarding the 2 committees - 1 committee at the school level (Mr. Hong, Mr. Fisher and Ms. Samiei) - in charge of the "shape of the day", rehearsal and certificates; and the Parents Committee which helps to organize decorations in the gym, and any other activities for the day. In the past PAC had a budget of \$800 and the Grade 7 parents would charge an extra amount to families depending on the activities planned. 9) Q&A: <ol style="list-style-type: none"> a) Grade 7 Leaving Ceremony - Will there be restrictions on the number of people who can attend? Can parents attend? 	
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			<p>Can we request that parents wear masks? Will there be food available, i.e. buffet?</p> <ul style="list-style-type: none"> i) We should be able to involve parents, but may have restrictions on the maximum number of people who can attend. ii) Food - TBD depending on comfort level and Parents Committee (i.e. individual portions instead of buffet); iii) Masking likely will remain optional. iv) Will depend on the Committee regarding possibly having a professional photographer or a parent to take photos, or a photo booth. <p>b) Have there been any changes in Health and Safety guidelines at Laurier? i.e. allowing parents to come into the school, allowing HL volunteers to come into the school, etc.</p> <ul style="list-style-type: none"> i) We are opening up gradually. The HL team can have a conversation with Ms. Samiei to see how we might be able to make changes in the delivery of HL. ii) Parents can contact the school ahead of time to arrange for meetings at the school. <p>c) Kindergarten registration</p> <ul style="list-style-type: none"> i) 39 spots have been offered, there will be 2 kindergarten classes. A few students are on the waitlist; sometimes changes occur over the summer. ii) Welcome to Kindergarten will be on June 1st, outdoors. <p>d) 2022-2023 Admissions/Enrolment</p> <ul style="list-style-type: none"> i) Planning for 14 divisions again ii) Staffing will be determined at the end of April. iii) Class casting - 2 sessions with all teachers involved. iv) If parents have a specific class request, they should do so in writing to the school principal, not to the individual teacher. 	
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5	Treasurer's Report	Anita, Bill	<ol style="list-style-type: none"> 1) Today's report is up to the end of Mar 31, 2022: 2) Income was originally budgeted with no HL, but HL came through at 10k, and we had a great response for our direct appeal, as well as our auction at \$1k, which is something we didn't plan for. 3) We are currently looking at a surplus of ~\$6700. 4) We will need to repay some of the money that we spent from our savings last year. 5) We have had a 2nd parent volunteer complete their Food Safety certification. 6) Sports Day - is typically revenue generating from a snacks table and special hot lunch. Sports day expenses include paying for lunch for the Grade 8 volunteers, and paying for Freezies. 7) Ideas on what to do with the additional revenue this year. After adding to savings, we would have money to spend. 8) PAC is still reviewing the bench idea, and also wondering about a painted SOAR mural, if that may be a possibility. 	<p>Per Ms. Samiei - Spots Day Committee has decided that there will not be a snack table this year. The Committee is hoping that PAC can provide Freezies for the students, and lunch for the Grade 8 volunteers. HL team and Ping will review regarding opening up a special Sports Day HL offering. HL team would need to choose a vendor, and put out a special notice for ordering, but the timing is tight.</p> <p>-Ms. Samiei - PAC can bring up a proposal with a committee if there are ideas to beautify the school to ensure that the look can be unified (i.e. painted mural).</p>
6	PAC programs	Cameron, Anita, Bill	<ol style="list-style-type: none"> 1) DPAC update: <ol style="list-style-type: none"> a) On Saturday May 28th, they are putting together a "Mini Summit" - an outdoor event to talk about DPAC concerns. b) Choral program, music committee - this is in discussions at the DPAC level, to try to bring more music opportunities to kids across the VSB. c) Next DPAC meeting is coming up at the end of April 2022. 2) Churchill Scholarship - this has been communicated to Churchill and we will make the payment soon. 3) Grade 7 celebration - discussed above. 4) Staff appreciation - this is in the PAC budget, format not decided yet. Will review at our next May meeting. Pre-COVID, there was a staff lunch. During COVID, we have provided Gift Cards to the staff. This is usually held in May. 5) Food safety certification - as above. 6) Neighborhood Cleanup event - organized for Saturday April 30 in the afternoon; Google sign-up form in last week's newsletter, and reminder will go out again this week. 	<p>Bill will communicate with Churchill principal regarding whether to update the scholarship amount for next year.</p> <p>Armin to check with the staff if they are open to the idea of PAC providing a staff lunch for this year, or gift cards again. Next staff meeting is on May 4. Armin will send out a survey to the staff to determine staff preferences.</p> <p>Will send out another reminder about signing up for the Neighbourhood cleanup event.</p>

			<p>7) Hot Lunch - offered daily through the Spring, providing revenue for the PAC. More on preparations for next year at the next PAC meeting.</p> <p>8) Earthbites - we received equipment donations and also funds for pollinator plants. We have a parent in the community who has been able to volunteer their time. Ms. Samiei will be collecting 125 starter plants on Monday, May 25, and any leftover plants can be auctioned off.</p> <p>9) PAC AGM is on May 25, 2022. The PAC executive roles will be up for re-election, and we will come up with a draft budget for 2022-2023 school year.</p>	<p>HL team - to decide about setting up for Sports Day ordering, and see if this is feasible on short notice.</p> <p>Notification to go out regarding the May AGM.</p>
7	Fundraising	David	<p>1) Spring/Easter Purdy's - lower sales than before, though not unexpected.</p> <p>2) We may do a plant sale in May, if there are leftover plants from the starter plants provided to Earthbites. David will collect the leftover plants and take care of them.</p>	
8	Other business	Armin	<p>1) Mask discussion - there are posters that have been sent out to the VSB.</p>	<p>Armin will send an email to Bill with the poster that is posted in the hallways, so that parents know what the VSB mask messaging is at school.</p>

Motion to end the meeting was moved by Bill, seconded by Winola. Meeting was adjourned at 8:28pm

Next Meeting

The next meeting will be the PAC AGM held on **Wednesday, May 25, 2022 @ 6:30pm** on Zoom.