



Sir Wilfrid Laurier Elementary School

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Sir Wilfrid Laurier Elementary School Minutes of Parent Advisory Council (PAC) Meeting

Date: March 9, 2022 (Wednesday)

Venue: Zoom meeting

Present:

Bill Martin (Co-Chair)	Ping Zhao (Hot lunch coordinator)
David Shih (Co-Chair)	Winola Chu (Hot lunch team)
Anita Parkinson (Treasurer)	Karen
Cameron Clow (DPAC representative)	Kelly
Carolyn Yeung (Secretary)	
Natasha Burke (Communications coordinator)	

The meeting was called to order by Bill Martin at 6:47pm.

#	Agenda Item	Executive	Details	Action Item
1	Welcome, Land Acknowledgment	Cameron	"I would like to acknowledge that we are gathered today on the traditional, ancestral, and unceded territories of the x̱w̱məθḵw̱əy̱ əm̱ Musqueam, Sḵwx̱w̱ú7mesh Squamish & sə̱lilw̱əta̱ḻ Tsleil-Waututh people, where we learn, live, and work."	
2	Approval of meeting agenda	Bill	Moved by Bill, seconded by Winola. Agenda approved.	
3	Approval of last meeting minutes	Bill	Moved by Bill, seconded by Winola. Minutes approved. Minutes and agenda adopted.	
4	Principal's Report	Bill	<ol style="list-style-type: none"> 1) Armin was not able to attend the meeting today. She sent a report summary via email to be shared today. Principal's report by proxy. 2) COVID rapid test kits- 1 box/child has been made available and have been sent home. 3) Spring Break is Mar 14-25. First day back is Mar 28th. 4) Special thanks to all parents/guardians, and PAC executive their continued support. 5) Updates on benches. <ol style="list-style-type: none"> a) 4 benches at the school had wood replaced. b) Armin working with the teachers and an Indigenous artist, there is a 	

			<p>committee at the school. The benches will be painted and weatherproofed.</p> <p>c) Bench previously associated w/ Ms. Jerome - the school is thinking of celebrating Ms. Jerome possibly thru painting the bench in a commemorative way instead of a plaque.</p>	
5	Treasurer's Report	Anita, Bill	<ol style="list-style-type: none"> 1) Today's report is up to the end of Feb 28, 2022: 2) \$5820 was paid out for classroom funding (\$320/classroom) 3) Direct appeal campaign: \$500 in cheques, and \$1800 online came through in January 2022. 4) PAC paid for a gift for Ms. Lee (book for the library, and gift card for Ms. Lee) 5) \$1795 paid to Earthbites as approved from last meeting. 6) Another \$2500 through direct appeal came through in February 2022, which will be reported next meeting with the March 2022 update. 7) Online auction - raised approximately \$1000. 8) It looks like we will have money to spend (forecasted) approximately \$4000 to use to put back into savings, with a projected \$3700 from hot lunch and \$300 from Spring Purdy's. Can brainstorm what we would like to do with this money: savings, capital purchase (i.e. risers), author visits (if able to do this - can ask Ms. Altman). 9) A big thank you to the Hot Lunch team for all their hard work coordinating the provision of hot lunch. 	
6	PAC programs	Cameron, Ping, David, Bill	<ol style="list-style-type: none"> 1) DPAC update (Cameron)- not much to report at this time. February updates - questions from parents to the VSB, BCCH, and public health regarding COVID. Discussions and considerations regarding future disaster planning from a PAC perspective. Waiting for response from VSB on DPAC concern regarding VSB transparency and communication. 2) Hot lunch update (Ping) - Thank you to the Hot Lunch team and school staff members. <ol style="list-style-type: none"> a) We will have 5 days/week of HL next term. b) Send out a reminder to parents to order and pay before the end of term. 3) Discussion regarding how to get more parents to attend the PAC meetings, how to drum up interest. i.e. Principal's presentation, tour of Cameron's workshop. 4) Benches (David) - 	<p>Bill to ask Ms. Horne to send out a reminder for Hot lunch ordering and payments prior to the end of the term.</p> <p>Bill will check with Armin regarding whether we can start having parent volunteers for Earthbites, if it fits with COVID protocols, and if appropriate.</p>

			<p>a) Potential for Ms. Golby bench. There is a local vendor which can provide a bench for approx \$1200, or we can go through the VSB vendor. Different options for bench styles, i.e. wooden, concrete, stone benches, hybrid materials. We do need to go through the school's committee before we make a decision. Need to work with the school re: messaging, "naming" the bench.</p> <p>5) Prize Draw for Purdy's gift cards (David)</p> <p>a) Photo contest: Karen Chan</p> <p>b) Auction Donors: Martin Esnaola</p> <p>6) Earthbites (Bill) - we received most of the equipment items that were requested. We also had a parent inquire about volunteering their time. Subcommittee will be meeting to discuss details about the future of Earthbites, and then follow-up with the PAC at the next meeting.</p> <p>7) PAC AGM (Bill) - coming up May 25, 2022. The PAC executive roles will be up for re-election, and we will come up with a draft budget as well for the subsequent school year.</p>	
7	Fundraising	David	1) Purdy's spring/Easter fundraiser (David) - order deadline will be March 21, 2022, for pick up April 4, 2022.	David - will have Laura send out details through the e-Newsletter for this week (prior to Spring Break).
8	Other business	Bill	Karen - question regarding Grade 7 graduation, and end-of-year celebration. Whether or not this will be allowed this year with COVID protocols, etc. Daycamp, overnight camp, teacher suggestions and involvement?	Bill - can try to get a headstart on these questions for Ms. Samiei prior to the next meeting to get some answers ready.

Motion to end the meeting was moved by Bill, seconded by Winola. Meeting was adjourned at 7:46pm

Next Meeting

The next PAC meeting will be held on **Wednesday, April 20, 2022 @ 6:30pm** on Zoom.