



Sir Wilfrid Laurier Elementary  
School

7350 Laurel St.  
Vancouver, BC, V6P 3T9

Phone: (604) 713-4925  
Fax: (604) 713-4927

## Sir Wilfrid Laurier Elementary School Minutes of Parent Advisory Council (PAC) Meeting

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**Date:** February 16, 2022 (Wednesday)

**Venue:** Zoom meeting

**Present:**

Armin Samiel (School Principal)  
Bill Martin (Co-Chair)  
David Shih (Co-Chair)  
Anita Parkinson (Treasurer)  
Cameron Clow (DPAC representative)  
Carolyn Yeung (Secretary)  
Natasha Burke (Communications coordinator)  
Ping Zhao (Hot lunch coordinator)

Winola Chu (Hot lunch team)  
Kenneth Cheung  
Phyllis and Johnny Yau  
Martin Esnaola  
Karen Lam  
Aly Woodward

The meeting was called to order by Bill Martin at 6:42pm.

	Agenda Item	Executive	Details	Action Item
1	Welcome, Land Acknowledgment	Cameron	"I would like to acknowledge that we are gathered today on the traditional, ancestral, and unceded territories of the x <sup>w</sup> məθk <sup>w</sup> əy̓ əm Musqueam, Sḵwxwú7mesh Squamish & səlilwətəl  Tsleil-Waututh people, where we learn, live, and work."  Brief round of introductions for all participants.	
2	Approval of <a href="#">meeting agenda</a>	Bill	Moved by Bill, seconded by Winola. Agenda approved.	
3	Approval of <a href="#">last meeting minutes</a>	Bill	Moved by Bill, seconded by Winola. Minutes approved. Minutes and agenda adopted.	

4	Principal's Report	Armin	<ol style="list-style-type: none"> <li>1) February is a busy month: Black History month, Valentine's Day, SOAR day, Family Day, Pink Shirt Day, etc.</li> <li>2) Slideshow of student's artwork for the past month.</li> <li>3) Student learning: There is success criteria and learning criteria for all of the activities, focussing on learning, formative assessment.</li> <li>4) For the past 3 years, the school goal has been critical thinking; common goals across VSB - increasing the appreciation of Indigenous cultures and ways of life. Formative assessment, paying attention to the individual needs and adapting the learning to the individual needs. Working on self-assessment, so students can self-assess, set their own goals, work at their own pace. Lots of about learning, inclusion, and how students learn differently.</li> <li>5) Next school goal is to transition from Critical Thinking and Formative assessment to Universal Design for Learning (UDL) approach. We are trying to adapt this goal for the next 3 years. UDL approach stems from architecture, where the architects wanted to see how buildings could be accessible to everyone, i.e. how to make accessibility easier for those with disabilities using a ramp, and then realizing that other people were using the same tools as well.</li> <li>6) We will continue using critical thinking and self-assessment. setting goals for themselves, but will shift towards a UDL approach, i.e. How can we create a learning environment in our classrooms, where everyone can "pick and choose", what works best for them, i.e. auditory learning, visual, learning by doing. How to make learning more accessible? There was a presentation for teachers at the last Pro-D day focused on UDL.</li> <li>7) Sports update: Badminton has started, with Mr. Holdam and Mr. Fisher (Grade 6/7) as coaches.</li> <li>8) Ms. Vivian Lee and Ms. Wong will be organizing "Science Made Fun" workshops for the school. Teachers have chosen the theme for their classrooms and they will have some fun activities i.e. ecosystems, forces/motions.</li> <li>9) VSB Choice program submission deadlines at the district level are coming up at the end of Feb 2022.</li> <li>10) Ms. Tan is leading the Food Bank drive at Laurier Feb 14-28/2022.</li> </ol>	
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			<p>11) Earthbites is back, until June 17, and the tools needed for Earthbites have almost all been supplied, and generously donated by a colleague of Ms. Samiei.</p> <ul style="list-style-type: none"> <li>- Q&amp;A:</li> <li>- Can we host Sports Day this May? - We don't know for sure what the COVID guidelines will be for schools. No changes yet in the VSB communicable disease plan. There have been some changes for sports programs in schools, but we are not certain yet if Sports Day at Laurier can proceed.</li> <li>- UDL: 3 year cycle "Spiral of Inquiry" - 1st year is spent scanning the school needs, and then identifying the needs, coming up with a question, and who can support us, and then review presenters, and then will have teachers to help co-plan and provide some guidance on how to implement some new learning strategies, and then start planning for the next 3 years. These plans can be found on the school website.</li> </ul>	
5	<a href="#">Treasurer's Report</a>	Anita, Bill	<ol style="list-style-type: none"> <li>1) Today's report is up to the end of Jan 31, 2022:</li> <li>2) Direct Appeal campaign - \$650 physical and \$850 online donations from December 2021.</li> <li>3) Since January 31, we have had another \$500 physical and \$1800 online donations to Direct Appeal. Hot Lunch - expecting approximately \$3600 profit for this term to Spring Break.</li> <li>4) We did not budget for Hot Lunch revenue at the beginning of the year, and we budgeted to use our savings with income \$9k, and expenses of \$19k. Currently, to Jan 31, we have an income of up to \$15k, which shrinks the deficit only \$4k.</li> <li>5) With the direct appeal coming in, our income will go up to ~\$17k, which brings the deficit down to \$1750. After an estimated additional revenue from HL after spring break, Easter Purdy's sales, Online auction funds, then we expect we should have potential revenues of ~\$22k, and after expenses, we would have an additional \$3k to spend.</li> <li>6) We have an outstanding amount on the Earthbites invoice of \$1795, and we have been discussing a "SOAR bench".</li> <li>7) Laurier PAC previously budgeted \$10k for Earthbites, but went down to \$9k last year due to the pandemic and credit.</li> </ol>	<p>Motion passed to increase the budgeted amount for Earthbites for 2021-2022 year to \$1795, to cover the remaining cost of the Earthbites program for this school year. Anita will amend the budget.</p>

			<b>8) Motion by Bill to increase the budgeted amount for Earthbites to \$1795. Seconded by David Shih. Motion passed.</b>	
6	PAC programs	Cameron, Ping, Bill, Anita	<ol style="list-style-type: none"> <li>1) DPAC update (Cameron)- not much to report at this time. Similar concerns as before, with questions to the VSB about COVID protocols and updates to protocols.</li> <li>2) Hot lunch update (Ping) - Most parents have been satisfied. No issues with the vendors. Discussions with Ms. Samiei to introduce 2 new vendors - Fresh Slice and Foodie Kids, collecting documents for approval from Ms. Samiei. Looking to provide 5 days/week of HL next term pending approval from Ms. Samiei. <ol style="list-style-type: none"> <li>a) Teachers are concerned regarding how much waste and recycling is being created from HL containers.</li> </ol> </li> <li>3) "Bench project" - possibly attached to the SOAR program, and celebrating our SOAR program. Still in the planning phases. <ol style="list-style-type: none"> <li>a) Going through VSB grounds for installation is \$1200. If we look at other options, it needs to be approved by VSB grounds first, and they need to install it.</li> <li>b) We can decide on the name later, to ensure that we have time to think through the implications of the name.</li> <li>c) New benches - Ms. Samiei will look into contacting an Indigenous artist to see if we can paint the new benches with Indigenous art themes.</li> <li>d) Bench commemorating Ms. Valerie Jerome - will need to check what happened to the commemorative plaque.</li> </ol> </li> <li>4) Earthbites (Bill)- there is planning going on, i.e. reviewing the curriculum, funding options. how to "de-risk" the funding which is heavily reliant on PAC funding year over year.</li> <li>5) Lunar New Year/Hoobiyee/Family Day photo gallery (Anita). We have 2 submissions up so far. There will be a draw for a Purdy's gift card at the next PAC meeting for all who submitted.</li> <li>6) Ms. Patricia Lee moved away from the school. PAC usually invites staff who are leaving to choose a book to put into the library. Her selection was "Wings of Fire", part of a series. Ms. Altman is helping with securing the book. PAC gave her a gift card and card.</li> </ol>	<p>Ms. Samiei to confirm with Ping regarding HL expansion to 5 days, and Ping to discuss with vendors regarding how to reduce waste.</p> <p>Ms. Samiei will look into options regarding painting the new benches, and will share with PAC when she finds out more information.</p> <p>Every year, each school needs to submit the school fees for the year and send it to the District. The deadline is April 1, 2022, so we would need to decide on this soon if we change the model of funding to include Earthbites as a school fee.</p>

7	<a href="#">Fundraising</a>	Bill, Martin, David	<ol style="list-style-type: none"> <li>1) Purdy's spring/Easter fundraiser (David) - order deadline will be end of March, for pick up in early April.</li> <li>2) Online Auction (Martin) - we have over 30 donated items, from businesses, and people in the Laurier community. We have raised &gt; \$350 so far. It is still possible to add more auction items. Thank you to Martin and David for organizing this fun online event!</li> <li>3) Thanks to Ping and the HL team!</li> </ol>	<p>David - will provide additional details to send out to parents when the Purdy's ordering opens up.</p> <p>Martin/David - will still welcome item donations.</p>
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Motion to end the meeting was moved by Bill, seconded by Winola. Meeting was adjourned at 7:57pm

Next Meeting

The next PAC meeting will be held on **Wednesday, March 9, 2022 @ 6:30pm** on Zoom.