



Sir Wilfrid Laurier Elementary School

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Sir Wilfrid Laurier Elementary School Minutes of Parent Advisory Council (PAC) Meeting

Date: November 23, 2021 (Tuesday)

Venue: Zoom meeting

Present:

Armin Samiel (School Principal)	Natasha Burke (Communications coordinator)
Bill Martin (Co-Chair)	Ping Zhao (Hot lunch coordinator)
David Shih (Co-Chair)	Winola Chu (Hot lunch team)
Anita Parkinson (Treasurer)	Sarah
Cameron Clow (DPAC representative)	Martin Esnaola
Carolyn Yeung (Secretary)	

The meeting was called to order by Bill Martin at 6:37pm.

Agenda Item	Executive	Details	Action Item
1	Cameron	<p>"I would like to acknowledge that we are gathered on the traditional, ancestral and unceded territory of the Coast Salish peoples–Sḵwxwú7mesh (Squamish), Stó:lō and Səlilwətaʔ/Selilwitulh (Tsleil-Waututh) and xʷməθkʷəy̓əm (Musqueam) Nations."</p> <p>Brief round of introductions for all participants.</p>	
2	Bill	Moved by Bill, seconded by Natasha. Agenda approved.	
3	Bill	Moved by Bill, seconded by Natasha. Minutes approved. Minutes and agenda adopted.	
4	Armin	<ol style="list-style-type: none"> 1) Link to updated Daily Health Checklist has been sent out; note re: 1 specific change - students or adults who have travelled outside of Canada cannot attend school x 14days upon return to Canada 2) November 26, 2021 - Aboriginal Focus Day (Pro-D day), "Listen, learn, understand." 3) Fun month of December - <ol style="list-style-type: none"> a) SOAR activity: Ms. Murphy, Ms. Boucher and Ms. Sprintzios and classroom representatives will have each classroom decorate their doors 	

			<p>(Theme: "Wonderful Winterland"), and will come up with prizes for each class.</p> <p>b) School-wide SOAR day on Dec 15/2021.</p> <p>4) Ms. Chung submitted entries to the CBC Music Contest for our school choirs. Youtube video of Laurier Chamber choir submission was viewed together during the meeting.</p> <ul style="list-style-type: none"> - Q&A: - Question regarding unauthorized use of the Microsoft Teams school-wide chat. Messages were sent out by students who accessed the school-wide chat group. This chat group has now been archived. Conversations with the students involved have been had by classroom teachers. - Thank you to teachers volunteering to coach volleyball (on now), and also hopefully basketball as well. There may be restrictions for sporting events due to COVID. - Field trips are still being evaluated, regarding safety and logistics, due to COVID restrictions. This will depend on the restrictions/guidelines, as well as the comfort level of teachers and parents. 	
5	Treasurer's Report	Anita	<ol style="list-style-type: none"> 1) Current direct appeal amount (\$390) is less than expected for now. 2) Hot lunch revenue estimated to be \$883 for Fall term. 2021-2022 Budget did not include any Hot Lunch revenue. 3) Purdy's fundraiser profit of ~\$1222, which exceeds the budgeted amount. 4) Food safety training has been completed. 5) Earthbites 2nd invoice is due Jan 1/2022. Total invoice is \$11,000, PAC budgeted \$9,000. The remainder would be \$3480 to make up the PAC budgeted amount. This is not enough to cover the amount owed to Earthbites. Need to check with the school to see if the school will be covering the difference. 	<p>Bill to check regarding Direct Appeal communication to the parents (hard-copy); Bill to discuss with Armin regarding the Earthbites invoice.</p>
6	PAC programs	Bill, Ping, Anita, Cameron	<ol style="list-style-type: none"> 1) Hot lunch update (Ping) - we restarted Hot Lunch with 1 day per week this month, with 2 meals done so far. <ol style="list-style-type: none"> a) Feedback has been positive, and the Hot Lunch team is looking forward to providing more meals/week in January. b) There have been changes to procedures and safety protocols, and this has been a learning curve. 	<p>Ping to submit a proposal to Armin with information on vendors, and hot lunch team proposal for the upcoming Winter term.</p> <p>Bill to confirm with Armin regarding</p>

			<ul style="list-style-type: none"> c) Hot Lunch team needs to know how many days per week the school is willing to open up hot lunch in the Winter term. The team is currently racing out to vendors, and want to involve more vendors. Armin will have a staff meeting the first Wednesday of December (Dec 1st), and will discuss with staff regarding willingness to have 2 or 3 days per week of Hot lunch starting in January. d) Goal is to have Hot Lunch ordering submitted before the Christmas holiday. e) Future plans - reaching out to additional vendors, and collecting information, confirming whether they can meet our safety requirements. There are 4-5 candidate vendors (Boston Pizza, C'est Mon Cafe, Minato Sushi, Bittersweet Kitchen) f) Hot lunch team is hoping to expand the vendor options, and is awaiting Armin's discussion with staff. <ul style="list-style-type: none"> 2) Neighbourhood clean up project - This was a success. Kids and families seemed to enjoy it, despite the pouring rain. Maybe reconsider again in the Spring, when the weather is nicer out. 3) Friendship list - close to being completed. 4) DPAC update - Next DPAC meeting coming up soon. Last meeting - vote to pass motion created by PACs regarding improving transparency in the strategic plan by VSP regarding education, spending, new school locations, school sizes, etc. This motion passed. <ul style="list-style-type: none"> a) Point of discussion at DPAC level - what is the role of a PAC? 	<p>printing of the Friendship list</p> <p>Cameron to discuss with PAC executives to see how to get the DPAC information more accessible to parents.</p> <p>Topic for future discussion - "What is the role of a PAC?" - can consider discussing at future PAC executive meeting, and future PAC meetings.</p>
7	Fundraising	Bill, Martin, David	<ul style="list-style-type: none"> 1) Fundraising opportunity via online auction idea. Martin has an idea to use an online auction for PAC fundraising. No licence required for this type of auction. 2) David will look into a raffle again for this year. This might also be a possibility through the online auction website. 	Bill to follow-up with Martin regarding this proposal, and further details. David to work with Martin to discuss further.
8	Other Business	Bill	<ul style="list-style-type: none"> 1) The next PAC meeting is currently scheduled for January 25, 2022, but this conflicts with the Churchill PAC meeting. <ul style="list-style-type: none"> a) Motion to amend the date of the next PAC meeting to Wednesday, January 	Next PAC meeting to be changed to January 26, 2022 (instead of Jan 25)

			<p>26, 2022. Moved by Bill, seconded by Carolyn. Motion carried.</p> <p>2) Discussion regarding how to get more support for the PAC.</p> <ul style="list-style-type: none"> a) Armin suggested that each member present at the meeting try to get one other parent to join the next meeting. b) Armin will try to put together a slideshow of student art-work for the next PAC meeting to try to increase participation c) Increase positive messaging around PAC, especially welcoming towards newcomers. 	<p>Tasha will update the date on Facebook and on the website.</p>
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Motion to end the meeting was moved by Bill, seconded by Winola. Meeting was adjourned at 7:53pm

Next Meeting

The next PAC meeting will be held on **Wednesday, January 26, 2022 @ 6:30pm** on Zoom.